



THE FA REGULATIONS ON WORKING WITH INTERMEDIARIES  
**INTERMEDIARY DECLARATION FORM**

**IM1**

In accordance with The FA Regulations on Working with Intermediaries ('the Regulations') this form (including annexes **1, 2** and/or **3** as applicable) must be completed in respect of any Transaction involving a Registration Event with a Club where an Intermediary has been involved on behalf of any of the parties. If no Intermediaries have been used please complete form **IM1/NR** as a nil return. Definitions used herein are as set out in the Regulations. Words denoting the masculine shall be deemed to include the feminine and words denoting the singular shall be deemed to include the plural.

REGISTRATION EVENT:<sup>1</sup>  DATE:

REGISTERING CLUB:

FORMER CLUB:

PLAYER:  DATE OF BIRTH:

FOR COMPLETION BY ALL PARTIES

**In each case the information below must be completed in respect of all Intermediaries that have conducted Intermediary Activity in relation to the Transaction, whether directly or indirectly (eg. including any Intermediaries that are subcontracted) and irrespective of whether or not they will receive a fee for their services. Additional information must be provided on the relevant annexes (as applicable).**

Has the **PLAYER** used an Intermediary? YES  NO  **If YES, provide details below and complete Annex 1**

INTERMEDIARY NAME	ORGANISATION	REGISTRATION NO.

Has the **REGISTERING CLUB** used an Intermediary? YES  NO  **If YES, provide details below**

**If Dual/Multiple Representation, please complete Annex 2**

INTERMEDIARY NAME	ORGANISATION	REGISTRATION NO.

Has the **FORMER CLUB** used an Intermediary? YES  NO  **If YES, provide details below**

**If Dual/Multiple Representation, please complete Annex 3**

INTERMEDIARY NAME	ORGANISATION	REGISTRATION NO.

PLEASE ENSURE THIS FORM AND ALL RELEVANT ANNEXES REACH THE FA AT THE SAME TIME AS THE SUBMISSION OF THE RELEVANT REGISTRATION FORMS AND PLAYER CONTRACT SIGNED COPY TO BE PROVIDED TO THE FA AND, AS REQUIRED, TO THE RELEVANT LEAGUE

DECLARATION BY ALL PARTIES TO THE TRANSACTION

**The undersigned confirm that the information contained in the present form and its relevant annexes is correct, complete and accurate to the best of their knowledge. They acknowledge that, pursuant to the requirements of the Regulations, they are required to provide the above information to The FA. They confirm that no other Intermediaries have been involved in the Transaction.**

The undersigned confirm that they have completed and supplied to The FA the relevant Representation Contract(s) and disclosure documents in relation to the Transaction and that no payment to an Intermediary, other than that specified in the relevant Representation Contract(s) or on the present form, will be made, sought or accepted by the undersigned in respect of this Transaction. In addition, each Intermediary confirms he is permitted to act on behalf of the relevant parties, having particular regard to the requirements of Regulation A3 of the Regulations.

The provision of untrue or misleading information may result in disciplinary action. The undersigned consent, pursuant to Schedules 2 and 3 of the Data Protection Act 1998, to The Football Association Limited holding and processing the above 'personal data' and 'sensitive personal data' (such terms to have the meanings ascribed to them in said Act) for the purpose of discharging its administrative and regulatory functions as the governing body of football; this shall include, without limitation, providing information to relevant Leagues and, where necessary, sharing information with third parties to uphold the integrity of the sport.

<sup>1</sup> New Registration / Permanent Transfer / Temporary Transfer (between Clubs of the same or different leagues) / Standard Loan / Emergency Loan / Scholarship / Monthly Registration / Multiplicity Registration / Extended Registration / Notice of Amendment / Cancellation of Registration



# THE FOOTBALL ASSOCIATION

## PLAYER

**For P11D payments only:** YES  NO

I, the undersigned, hereby request the Club until further notice, to discharge on my behalf the fees payable to the Intermediary arising from this Transaction detailed in Annex 1. I acknowledge that such payments may be treated as a benefit to me for tax purposes and that I may be liable to tax on any amounts paid. I acknowledge that the Club and the Intermediary have explained the implications of the above arrangements to me and I have been given the opportunity to take independent advice.

**For Dual/Multiple Representation only:** YES  NO

The Player has read the content of Annex 1 and Annex 2 and/or 3 and confirms his consent to his Intermediary also providing services to - and being paid by - the Registering and/or Former Club in accordance with Regulations E1 to E3

The Player confirms that he has been provided with a copy of this form (including Annex 1 and where applicable Annex 2 and/or 3)

Signed:  Date:

## AUTHORISED SIGNATORY ON BEHALF OF REGISTERING CLUB

**For P11D payments only:** YES  NO

The Club agrees to discharge on the Player's behalf, until further notice, the fees payable to the Intermediary arising from this Transaction detailed in Annex 1. The Club confirms that any payments will be made via The FA. The Club acknowledges that this may be treated as a benefit to the Player for tax purposes, and that the Player and the Club may be liable to employee and employer tax on any amounts paid. The Club confirms that it has explained the implications of the above arrangements to the Player and has given the Player the opportunity to take independent advice.

The Club confirms that the Intermediary used by the Club has been provided with a copy of this form (including, where applicable Annexes 1 and 2)

Signed:  Print name:

Position:  Date:

## AUTHORISED SIGNATORY ON BEHALF OF FORMER CLUB

The Club confirms that the Intermediary used by the Club has been provided with a copy of this form (including, where applicable Annexes 1 and 3)

Signed:  Print name:

Position:  Date:

## INTERMEDIARY

**For P11D payments only:** YES  NO

I understand that the above arrangements have been put in place and that the Club will make the payments detailed in Annex 1 on behalf of the Player in respect of the Player's contractual obligations under a Representation Contract. I confirm that I have explained the implications of the above arrangements to the Player and have given the Player the opportunity to take independent advice.

The Intermediary confirms that he complies with the terms of the Test of Good Character and Reputation for Intermediaries and the Declarations, Acknowledgments and Consents for Intermediaries.

Signed:  Print name:  Date:

## INTERMEDIARY

The Intermediary confirms that he complies with the terms of the Test of Good Character and Reputation for Intermediaries and the Declarations, Acknowledgments and Consents for Intermediaries.

Signed:  Print name:  Date:

## INTERMEDIARY

The Intermediary confirms that he complies with the terms of the Test of Good Character and Reputation for Intermediaries and the Declarations, Acknowledgments and Consents for Intermediaries.

Signed:  Print name:  Date:



THE FA REGULATIONS ON WORKING WITH INTERMEDIARIES  
**PAYMENT TO INTERMEDIARY DECLARATION FORM - PLAYER**

**Annex 1**

**FOR COMPLETION WHEN AN INTERMEDIARY IS ACTING ON BEHALF OF THE PLAYER**

The information below must be completed in respect of all Intermediaries that have conducted Intermediary Activity for, or on behalf of, the Player in relation to the above Transaction, whether directly or indirectly (eg. including any Intermediaries that are subcontracted). This must include all Intermediaries who will receive a fee as a result of the Transaction.

DETAILS OF REMUNERATION: (attach additional sheet if necessary)

Is the Intermediary being remunerated for services to the PLAYER? YES  NO  (If YES, answer question below)  
 Is the remuneration detailed in the player's contract of employment? YES  NO  (If NO, provide details below)

DETAILS OF PAYMENT:

**a) Direct Payment:**

The Player confirms that he is paying the above sums to the Intermediary directly; YES  NO

**b) Net Salary Deduction:**

The Player confirms that he has authorised  ('the Club') to deduct the above sums from his net salary and pay them to the Intermediary in discharge of his liability in relation to those sums, and that the Club has agreed to do so; YES  NO

**c) P11D Benefit:**

The Player confirms that he has authorised  ('the Club') to discharge the above sums on his behalf as a benefit in kind; YES  NO

BELOW SECTION IS EFFECTIVE FOR DUAL/MULTIPLE REPRESENTATION ONLY

**PLAYER CONSENT TO INTERMEDIARY PROVIDING SERVICES TO CLUB(S)**

This section must be completed where one or more Club(s) wishes to use the services of an Intermediary in respect of any Transaction, and the Player that is currently represented by the same Intermediary, consents to the provision of services to the Club(s).

The Player confirms that:

- he has/has not taken advice as follows; Independent Legal Advice  PFA  None  (tick as appropriate)
- he is using the services of the Intermediary in the Transaction;
- he acknowledges that the Intermediary is providing services to the Club(s) on the above terms;
- he confirms that he has been provided with a copy of Annex 2 (and/or Annex 3 if the Intermediary is acting for the Former Club)
- he understands that the Intermediary will receive the fees set out on the Annex 2 and/or 3 (as applicable) from the Club(s) in addition to the fee from the Player in respect of the services rendered by the Intermediary to the Player as set out in the relevant Representation Contract or on the present form;
- he has been given the opportunity to take independent legal advice and/or to take advice from the Professional Footballers' Association;
- he understands that the Intermediary may only proceed with the provision of services and receive the proposed fees if he agrees; and
- he does agree and understands that the Intermediary and the Club(s) can now enter into a Representation Contract.

INITIALS	Intermediary	Club	Player



**THE FA REGULATIONS ON WORKING WITH INTERMEDIARIES  
PAYMENT TO INTERMEDIARY DECLARATION FORM –  
REGISTERING CLUB**

**FOR COMPLETION WHEN AN INTERMEDIARY IS ACTING UNDER DUAL/MULTIPLE REPRESENTATION ONLY**

**The information below must be completed in respect of all Intermediaries that have conducted Intermediary Activity in a Dual/Multiple Representation capacity for, or on behalf of, the Registering Club in relation to the above Transaction, whether directly or indirectly (eg. including any Intermediaries that are subcontracted). This must include all Intermediaries who will receive a fee as a result of the Transaction.**

**DECLARATION BY THE REGISTERING CLUB AND THE INTERMEDIARY**

DETAILS OF REMUNERATION: (attach additional sheet if necessary)

Is the Intermediary being remunerated for services to the REGISTERING CLUB? YES  NO   
(If YES, provide details below, including Intermediary's name, amount(s) and date(s) due)

Payment of the above sums must be made by the Registering Club to The FA for onward transmission to the Intermediary and the Registering Club must ensure that all amounts are forwarded in the appropriate currency. The Intermediary must provide bank details to the Registering Club and The FA. Please contact The FA's Financial Regulation Department if assistance is required.

The Club and the Intermediary confirm and acknowledge that:

- the above information is correct, complete and accurate to the best of their knowledge and all terms are mutually agreed and accepted;
- pursuant to the requirements of the Regulations, they are required to provide the above information to The FA;
- the above sums are being paid via The FA and copies of the relevant Representation Contract(s) have been provided to The FA;
- the Intermediary's services and fee(s) stated above arise as a result of the Registration Event;
- no other payment to an Intermediary, other than that specified above (and on Annex 1 and/or 3), will be made, sought or accepted by the parties in respect of this Transaction; and
- the provision of untrue or misleading information may result in disciplinary action.

The Club confirms that:

- it wishes to use the services of the Intermediary on the above terms;
- it has explained the implications of the above arrangements to the Player;
- it has given the Player a reasonable opportunity to take independent legal advice and/or to take advice from the Professional Footballers' Association; and
- it understands that the Intermediary will receive a fee from the Player in addition to the fee from the Club.

The Intermediary confirms that:

- he wishes to offer his services to the Club on the above terms;
- he has made the Player aware of all offers from clubs for the Player's services, as well as all offers from clubs for his services in relation to the Player and the terms of such offers (included, but not limited to, transfer fees, salary terms and Intermediary fees);
- he has explained the implications of the above arrangement to the Player;
- he has given the Player a reasonable opportunity to take independent legal advice and/or to take advice from the Professional Footballers' Association; and
- he will receive a fee in respect of the services provided by him to the Player in addition to the fee from the Club.

INITIALS	Intermediary	Club	Player



**THE FA REGULATIONS ON WORKING WITH INTERMEDIARIES  
PAYMENT TO INTERMEDIARY DECLARATION FORM –  
FORMER CLUB**

**Annex 3**

**FOR COMPLETION WHEN AN INTERMEDIARY IS ACTING UNDER DUAL/MULTIPLE REPRESENTATION ONLY**

**The information below must be completed in respect of all Intermediaries that have conducted Intermediary Activity in a Dual/Multiple Representation capacity for, or on behalf of, the Former Club in relation to the above Transaction, whether directly or indirectly (eg. including any Intermediaries that are subcontracted). This must include all Intermediaries who will receive a fee as a result of the Transaction.**

**DECLARATION BY THE FORMER CLUB AND THE INTERMEDIARY**

DETAILS OF REMUNERATION: (attach additional sheet if necessary)

Is the Intermediary being remunerated for services to the FORMER CLUB? YES  NO   
(If YES, provide details below, including Intermediary's name, amount(s) and date(s) due)

Payment of the above sums must be made by the Former Club to The FA for onward transmission to the Intermediary and the Former Club must ensure that all amounts are forwarded in the appropriate currency. The Intermediary must provide bank details to the Former Club and The FA. Please contact The FA's Financial Regulation Department if assistance is required.

The Club and the Intermediary confirm and acknowledge that:

- the above information is correct, complete and accurate to the best of their knowledge and all terms are mutually agreed and accepted;
- pursuant to the requirements of the Regulations, they are required to provide the above information to The FA;
- the above sums are being paid via The FA and copies of the relevant Representation Contracts have been provided to The FA;
- the Intermediary's services and fee(s) stated above arise as a result of the Registration Event;
- no other payment to an Intermediary, other than that specified above (and on Annex 1 and/or 2), will be made, sought or accepted by the parties in respect of this Transaction; and
- the provision of untrue or misleading information may result in disciplinary action.

The Club confirms that:

- it wishes to use the services of the Intermediary on the above terms;
- it has explained the implications of the above arrangements to the Player;
- it has given the Player a reasonable opportunity to take independent legal advice and/or to take advice from the Professional Footballers' Association; and
- it understands that the Intermediary will receive a fee from the Player in addition to the fee from the Club.

The Intermediary confirms that:

- he wishes to offer his services to the Club on the above terms;
- he has made the Player aware of all offers from clubs for the Player's services, as well as all offers from clubs for his services in relation to the Player and the terms of such offers (included, but not limited to, transfer fees, salary terms and Intermediary fees);
- he has explained the implications of the above arrangement to the Player;
- he has given the Player a reasonable opportunity to take independent legal advice and/or to take advice from the Professional Footballers' Association; and
- he will receive a fee in respect of the services provided by him to the Player in addition to the fee from the Club.

INITIALS	Intermediary	Club	Player