



BEDFORDSHIRE FA

Support Bedfordshire Football in delivering a high quality, inclusive and safe football environment

COUNCIL MEMBER RECRUITMENT PACK

September 2021

Dear Colleagues,

Thank you for your interest in becoming a Council Member of the Bedfordshire Football Association Council.

It is an exciting time to join us – established over 127 years ago, the Bedfordshire Football Association is the governing body of football throughout Bedfordshire. We are responsible for the development of 22,000 players, 400 referees and 1254 teams.

Whether you're an enthusiastic football supporter, player, volunteer, coach, referee or a corporate professional looking to volunteer your expertise, we are committed to creating a Council that represents the footballing community within Bedfordshire.

We are running an open recruitment process to attract and recruit the best people for the role. In this pack you will find details of the skills and experience we are looking for, the application process and the values we live by at Bedfordshire FA.

**If you have any questions, please contact:
Alan.Young@BedfordshireFA.com – our CEO**



I am looking forward to reading your application.

**Richard Everitt,
Bedfordshire FA Chairman**

ABOUT US

Bedfordshire Football Association is dedicated to providing a customer centric environment, with high performing delivery and will place the participant at the heart of everything we do.

We aim to be a commercially sustainable company, so we can reinvest a percentage of the profits from the business into:

- Grassroots Football
- Facilities
- Development

MISSION, VISION, VALUES

Mission: Our mission is to support Bedfordshire Football in delivering a high quality, inclusive and safe football environment.

Vision: #LoveTheGame | #MakeTheGame | #BeTheGame



INTEGRITY

We strive to be professional in all we do, are fair, honest, reliable, and accountable.



PASSION

We are committed, hard-working and enthusiastic in delivering football opportunities, for all the enjoyment and benefits it brings to the participants.



RESPECTFUL

We will work collaboratively with empathy and humility, driving equality and diversity to develop football for all and ensure all those who wish to be involved are supported and encouraged.



COMMUNITY AND CUSTOMER FOCUSED

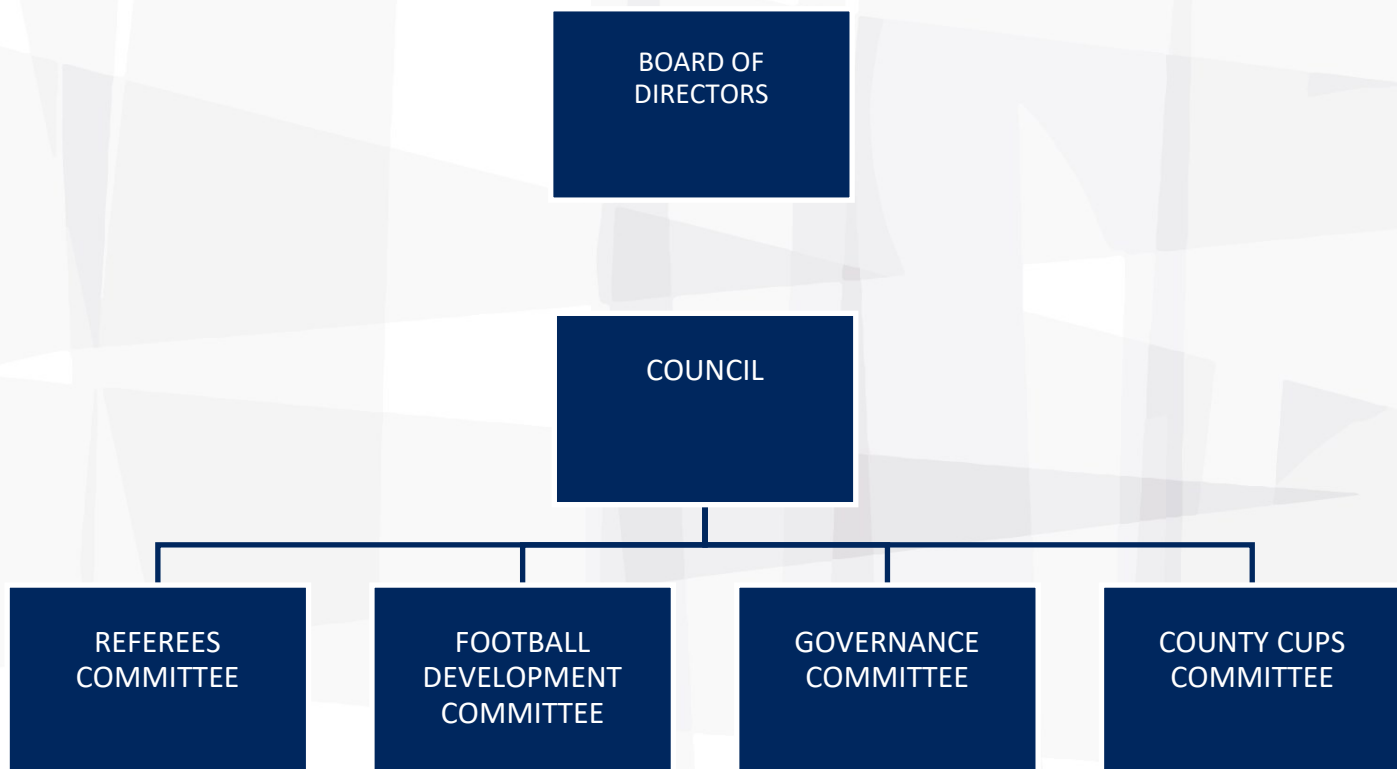
We are committed to developing our service based on the needs of our communities and individual customers.



CONTINUOUS IMPROVEMENT

We are innovative and creative in seeking to deliver a high quality service, reviewing our work to improve and explore new ways of delivering football.

ROLES & STRUCTURES



THE ROLES

We are seeking to recruit Council Members to represent in one of the following areas of the game:

- Senior Clubs
- Recreational Football
- Coaching
- Disability Football
- Adult Players 11v11

COMMITMENT

The term limit for each role is a maximum of 3 x 3 years with the option to extend for a further 3 years. The Articles of the Association state the applicant must reside in the Bedfordshire area and be under the age of 70.

Successful applicants will be required to attend 3 Council meetings a year and will be nominated onto a committee. The roles are voluntary; all traveling expenses are paid at the standard rate agreed by the Board.

APPLICATION PROCESS

We know that applying for roles can be time consuming, so we've made our application process as simple as possible. All we need from you at this stage is two things:

- A cover letter explaining why you wish to apply and why you think you are suitable
- A copy of your CV

APPLICATION PROCESS

- Attach your cover letter and CV

Send to the CEO via
Alan.Young@BedfordshireFA.com by Friday 17 Sept.

INTERVIEWS

- Shortlisted candidates will be asked to attend an interview within 2 weeks of the application closing date.

SELECTION

- Candidates will be notified of the outcome following their interview. In line with good Governance practice, we may ask for references, further information & declaration

INDUCTION

All Council Members will be provided with Beds FA kit and tie. They will also be invited to attend a formal induction with the Chair & CEO

Diversity is at the heart of our strategy because it is at the heart of grassroots football in Bedfordshire. We pride ourselves on the increasing diversity of our council and we welcome applications from a wide range of backgrounds. We are particularly keen to encourage representation from female, BAME, disability and LGBTQ+ amongst the applications.