

# VACANCY



## Football Development Officer

March 2023

## Cornwall Football Association

**Position:** Football Development Officer (youth and adult male)

**Employer:** Cornwall Football Association Limited

**Responsible to:** Football Development Manager

**Salary:** £23-£26k (depending on qualifications and experience)

An exciting opportunity has arisen to join the team at Cornwall FA to support and develop football in the county.

The successful applicant will:

- Influence and support all youth and adult male football provision locally thereby sustaining and increasing participation levels.
- Lead on the Accreditation Program (formally Charter Standard) supporting clubs and leagues to be sustainable.
- Lead on our coach development programme.
- Support clubs and partners with funding advice to attract money to Cornwall.
- Support delivery of The FA National Game Strategy.
- Support numerous events and competitions throughout the season.



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The successful applicant will need to be suitably qualified and experienced, be passionate about and committed to the development of football at a local level; be able to work under pressure, handle multiple priorities and meet deadlines. They will need to demonstrate exceptional customer service, be able to work as part of a team with excellent planning, communication and presentation skills.

The post is full-time and is based at Cornwall FA's Headquarters in Bodmin but with an expectation of working countywide. For full role profile, see attached.

To apply, please send a CV and covering letter fully identifying any relevant knowledge and experience in relation to the role criteria, highlighting why you are suitable for the role either by email to [dawn.aberdeen@cornwallfa.com](mailto:dawn.aberdeen@cornwallfa.com) or by letter marked 'Private and Confidential' to Dawn Aberdeen, Cornwall FA Ltd., Kernow House, 15 Callywith Gate, Launceston Road, Bodmin PL31 2RQ. Please include the details of two referees. (Contact will not be made without prior notification)

**Closing date: Monday 17<sup>th</sup> April 2023, 9am**

Interviews will be held on **Friday 28<sup>th</sup> April 2023** and the position is subject to an enhanced CRC check.

Cornwall FA is committed to inclusion and diversity and achieving equality and fairness in employment and service delivery. We believe that football is for everyone. As such we welcome applications from qualified candidates from all backgrounds inclusive of age, ethnicity, gender identity, religion, sexual orientation and whether or not you have a disability.

To help us to keep track of the diversity of applications we receive, we would appreciate if you could fill out the voluntary diversity monitoring form.

As this role involves direct access to young persons under the age of eighteen, within the context of the job or any subsequently related activities or responsibilities, the successful candidate will undergo a thorough screening process. This post requires Enhanced Criminal Record Checks and checks against the Barred Lists and is exempt from Rehabilitation of Offenders Act (1974). Therefore, all convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

