



ANNUAL GENERAL MEETING

Saturday 15th June 2024

to be held

at Devon County FA

12pm



Agenda

1. Presidents Welcome
2. [Minutes of Annual General Meeting held on Saturday 17th June 2023](#)
3. Submit the Associations [Chair of Directors Report](#)
4. Submit the Associations [Leader of Council Report](#)
5. Submit Statement of [Summarised Accounts for 12 months ending 31st December 2023](#)
6. Submit [2024 - 2025 Devon FA Rules \(County Cups\)](#)
7. Election of President and Vice President

The following have been nominated according to rule:

President	M. Benney
Vice President	D. Blanchford

8. Date of next AGM – Saturday 14th June 2025

Questions:

Clubs/Leagues/Competitions wishing to raise questions at the Annual General

Should you have any questions relating to those items listed on the agenda they must be submitted to the CEO 48 hours prior to the start of the meeting.

DEVON COUNTY FOOTBALL ASSOCIATION

Minutes of the Devon FA Annual General Meeting held on Saturday 17th June 2023

in person at The Corner Flag, Coach Road 10.45am

Attendance

D. Parish, (Leader of Council), J. Street, (Chair of the Board), C. Cole, (Financial Director), C. French (CEO), M. Benney, (President), M. Willey, P. Morrison, T. Sampson, A. Bewes, A. Green, A. Alcock, B. Leach, C. Rea, C. Stephens, D. Froot, D. Henson, D. Loder, D. Richardson, D. Smith, Ivor Phillips, J. Hockin, K. Hawkins, K. Mann, M. Buley, M. Phillips, N. Anthony, N. Chapman, N. Pearce, P. Kennard, P. Alsop, R. Bonaparte, R. Brown, R. Hawker, S. Rothwell, S. Winstanley, & Sean Smith, (Thomas Westcott).

Clubs Present

Ipplepen Athletic, Brixham AFC, Newtown, Priory FC, Paignton Saints FC, and Liverton United.

Not Present – C. Davey, D. Blanchford, D. Hedges, I. Leonard, J. Lacy, J. Holwell, L. Brooks, M. Scott, M. Baitup, M. Norman, N. Campbell, N. Jones, R. Tapp, and S. Smith.

1. Presidents Welcome

President, Mervyn Benney opened the meeting and thanked those attending and asked everyone to stand to pay respects to those we have lost in the football family over the last 12 months.

2. Minutes of the Annual General Meeting held on Thursday 9th June 2022

The minutes of the Annual General Meeting held on Thursday 9th June 2022 were accepted as a true record following a proposal by M Buley which was seconded by R Hawker.

C. French informed Council that Pioneer Youth League were missing from the attendance list, and this will be amended.

3. To Submit the Associations' Chair of Directors Report

J. Street in addition to his report already circulated to Council through the executive report, congratulated Chris French on his appointment as the Chief Executive of Devon County Football Association and informed Council of the following.

- a. On Thursday 8th June Tim Foster, (Head of Operations for The Football Association), presented Devon FA with the FA Code of Governance award.
- b. Thanked all the volunteers for their efforts in supporting the many Cup Finals played at Coach Road.
- c. The seats in the stand have been refurbished and there will be some further refurbishment in the Corner Flag.

4. Submit the Associations Leader of Council Report

D. Parish in addition to his report wanted to say what a fantastic job Paul has done in bringing the County to its current standard and is looking forward to leading the Council in what he hopes will be an exciting future.

5. To Submit a Statement of Accounts for 12 months ending 31st December 2021

C Cole went through the end of year accounts for 2022 that had already been circulated and discussed in the last meeting.

S Smith from Thomas Westcott explained the accounts presented were the summarised version and if members wished to see the full accounts, this could be arranged through the County Office.

There were no questions from those in attendance.

The Statement of Accounts were accepted as a true record and were proposed by N. Pearce and seconded by D. Smith.

6. To Submit 2023 – 2024 Devon FA Rules - (County Cups)

As this was previously discussed with the Chair of the Cups Committee, M. Buley proposed, to vote the County Cup rules en bloc and remove rule 8.

The motion was carried.

The list of the rules that were agreed and passed are at the end of these minutes.

7. Election of President and Vice President

The following positions were agreed by all present

President – Mervyn Benney

Vice President – David Blanchford

The motion was carried.

J. Street asked Council to wish Paul a fond farewell as the outgoing CEO of Devon County FA and went on to thank Paul along with D. Parish for the fantastic job he has done for the County of Devon over the past 17 years.

P. Morrison thanked everyone and went on to say what a pleasure it has been working for the Devon FA and wished C. French all the best in his role as the new CEO of the Devon County FA.

8. Date of the next AGM

Saturday 15th June 2024 – venue to be confirmed.

The President M. Benney wished everybody all the best for the new season and a safe journey home.

County Cup Rules Revision – 22/23

4. Entry of Clubs

Current Rule	Proposed Rule	Rationale
(a) All applications for entry to the County Cup Competition must be made not later than 31st July for Adult Competitions and 31st August for Youth Competitions. The appropriate entry fee must accompany such applications.	(a) All applications for entry to the County Cup Competition must be made not later than 31st July for Saturday Competitions & St Lukes Cup, 31st August for all Youth Competitions and 30 th September for Women's Cups, Sunday Cups, Veterans Cups and Midweek Cups. The appropriate entry fee must accompany such applications.	The Sunday, Veterans and Midweek Cups can then start in October when teams are playing, and leagues settled.
(d) Should a Club or Team resign from a League it will be excluded from any County Cup Competition that the Club or Team has entered.	Add rule (d)(i) (d)(i) Where a club has more than 1 team eligible to enter a County Cup Competition, should the higher ranked team be excluded from the competition the club may replace the higher ranked team with the lower ranked team within 48 hours of the notice of exclusion being issued. Should the club exercise this clause then any sanction issued against the higher ranked team will be withdrawn.	A club may only enter one team per cup competition, and should the higher ranked team withdraw from their league then this would leave the club with no entry into the cup competition. This rule gives the club the choice to replace the team with the 2nd ranked team and as the team is in a lower league competition then there will be no impact from a competitive point of view.

5. Qualification of Players

Current Rule	Proposed Rule	Rationale
<p>(a) A player is eligible to compete in County Cup competitions if they have been registered for SEVEN days for their club in a competition sanctioned by the association. In the case of the Semi Final and Final ties (with the exception of the Midweek Cup) the player must have played THREE league matches in the current season for the team for which they are registered. In the case of the Semi Final and Final ties for the Midweek Cup the player must have played ONE competitive match for the team for which they have been registered and must have been registered for TWENTY-ONE days prior to the match.</p>	<p>(a) A player is eligible to compete in County Cup competitions if they have been registered for SEVEN days for their team in a competition sanctioned by the association. In the case of the Semi Final and Final ties (with the exception of the Midweek Cup) the player must have played THREE league matches in the current season for the team for which they are registered. In the case of the Semi Final and Final ties for the Midweek Cup the player must have played ONE competitive match for the team for which they have been registered and must have been registered for TWENTY-ONE days prior to the match.</p>	<p>The word club causes confusion.</p>

9. Playing of Ties

Current Rule	Proposed Rule	Rationale
<p>9(f) In all Competitions and all rounds the Club having choice of ground must notify their opponents and the appointed Official, SEVEN clear days before the date of the match where the game is to be played, giving the location of changing accommodation, shirts, shorts and socks colours, kick-off time an any other relevant information. Any Club failing to notify their opponents or referee shall be fined.</p>	<p>9(f) In all Competitions and all rounds the Club having choice of ground must notify their opponents and the appointed Official, FOUR clear days before the date of the match where the game is to be played, giving the location of changing accommodation, shirts, shorts and socks colours, kick-off time an any other relevant information. Any Club failing to notify their opponents, or referee shall be fined.</p>	<p>Fixtures are typically rearranged on the Monday and therefore 7 days' notice is not possible and also with electronic communication being instant 4 days' notice is plenty.</p>

11. Penalties for Breach of Rules

Current Rule	Proposed Rule	Rationale
11.(c) Any club refusing to play a club against which it has been drawn, within the time stipulated and without sufficient reason for doing so, giving less than FORTY-EIGHT HOURS notice to their opponents, shall be adjudged to have lost the match and shall pay a fine. A reimbursement shall be awarded to the opposing team amounting to 50% of the imposed sanction to cover any costs they may have incurred.	11.(c) Any club refusing to play a club against which it has been drawn, within the time stipulated and without sufficient reason for doing so, giving less than FORTY-EIGHT HOURS notice to their opponents, shall be adjudged to have lost the match and shall pay a fine. A reimbursement shall be awarded to the opposing team amounting to £50 of the imposed sanction to cover any costs they may have incurred.	£50 compensation is considered a suitable amount and should not be increased per round. The fines tariff will also be amended to reflect this change.

13. Semi Final and Final Ties

Current Rule	Proposed Rule	Rationale
Semi-final ties are to be played on the first drawn clubs home venue with the exception of the Premier Cup semi-finals which will be played on grounds as determined by the Competition Secretary. All Final ties are to be played at the County Headquarters. The competing Clubs in Semi-Finals and Finals must submit details of their travelling expenses within FOURTEEN days to the Association, such travelling expenses shall be as per Cup fees tariff for the return journey from and to the club's headquarters irrespective of the mode of transport or number of vehicles used. The following items shall be a charge on receipts (less VAT where applicable) or collection - Printing, Posting, Advertising and Police charges, Referee and Assistant Referee fees and the travelling expenses of the competing clubs. Clubs	<p>(a) Semi-final ties are to be played on the first drawn clubs home venue. All Final ties are to be played at the County Headquarters. The competing Clubs in Finals must submit details of their travelling expenses within FOURTEEN days to the Association, such travelling expenses shall be as per Cup fees tariff for the return journey from and to the club's headquarters irrespective of the mode of transport or number of vehicles used.</p> <p>(b) The following items shall be a charge on receipts (less VAT where applicable) or collection - Printing, Posting, Advertising, Catering, Police and Security charges, Referee and Assistant Referee fees and the travelling expenses of the competing clubs.</p> <p>(c) Each Club shall receive one-third of the unexpended balance within TWENTY-EIGHT days thereafter.</p> <p>(d) The appointed Match Referee or an appointed Deputy shall only postpone a Final or Semi Final due to</p>	<p>Premier Cup Semi Finals are no longer played on neutral grounds during the week and so the ties are played as per every other round.</p> <p>Semi Final travel expenses were paid when there was an expectation for clubs to travel at this stage having competed regionally up to this point. As the competitions are now open draws from round one, there is no logical reason as to why travel should be paid for the semi-finals.</p> <p>Additional costs added to the lists of items paid for from Finals receipts.</p> <p>Additional (e) added to make it clear that appointed match officials costs can be claimed for Semi Finals.</p> <p>St Lukes Cup and women's Premier Cup an exception as they have 3 officials appointed for all rounds</p>

<p>engaged in these ties shall receive at least FOURTEEN days' notice of venue and time of kick-off. Each Club shall receive one-third of the unexpended balance within TWENTY-EIGHT days thereafter. The appointed Match Referee or an appointed Deputy shall only postpone a Final or Semi Final due to adverse playing conditions on the day of the Match.</p>	<p>adverse playing conditions on the day of the Match. (e) The first drawn club in each Semi Final, with the exception of the St Lukes Challenge Cup & Women's Premier Cup, shall pay the fees of the appointed Referees and Assistant Referees on the day and then, within FOURTEEN days to the competition secretary, submit a claim for reimbursement of these paid fees in accordance to the Cup Fees Tariff.</p>	<p>and so paying for three officials is the norm for these competitions.</p>
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Additional County Cup Rules

Current Rule	Proposed Rule	Rationale
<p>All Youth U16 and below are 11am kick off's, all U18 games are at 2pm and all Girls Cups kick off at 2pm.</p>	<p>All Girls, Youth U16 and below are 11am kick off's, all U18 games are at 2pm</p>	<p>Majority of Girls games now kick off in the morning</p>

St Luke's Challenge Cup

Current Rule	Proposed Rule	Rationale
<p>New rule to handbook</p>	<p>A player is eligible to compete in the St Luke's Challenge Cup if they have been registered for their club prior to the match.</p>	<p>To make current rules clearer</p>

Chair of Board Report

This year has been one of continuing change and transition, whilst focusing on business, supporter and volunteer development to enhance lives through football in Devon.

It's now been just over a year since Chris took over the reins as CEO of our organisation and has certainly started to put his stamp on the work of the organisation, by driving it forward in many different ways, as were detailed in his open letter to the footballing family, where he made particular reference to the County FA being awarded a number of kite marks and awards, and which it is worth reiterating here.

Back in 2023 we were awarded the [Preliminary Level of the Equality in Sport Framework](#) (the second level we have received following the awarding of the foundation level in the 2022). This is a nationally recognised framework that assists CFAs with embedding equality at the highest level of their organisation, and communicating and sharing that commitment with its staff and partners. This area of work and award was down to the hard work of our Inclusion Advisory Group and Football Development Officer, Ashley Harris, and the award of the Preliminary Level shows a commitment to continue to improve accessibility to the game for all who want to be involved.

We quickly followed this award by being the 10th County FA to be awarded the [FA Code of Governance](#) and, at the time of writing this report, we are in the final stages of submitting our application to The FA for version 2.1 of the Code. Since the initial award of the Code, the FA has mandated all County FAs to seek code of governance compliance – so it is great to see that we, in Devon, were very much ahead of the curve in seeking, and achieving, early adoption.

We were delighted to become the first County FA to be awarded any [Investors in People](#) (IIP) award, but not satisfied with that, we actually achieved their Silver Accreditation. IIP seeks to improve the workplace culture over time, specifically in areas around employee engagement, communication, organisational culture and work practices. This helps us to understand and recognise the people and teams that make the difference every day, and highlights excellence in delivering a good service to the local footballing community. The feedback we received from this, will go a long way towards drawing up a People Plan which is a key element of the latest version of the Code of Governance, as well as our next county strategy.

These three awards were identified as strategic priorities for the Association in our 2021 to 2024 business strategy, and we are now working on the strategy for the next 4 years, which will continue to drive grassroots football forward.

Alongside these awards, we successfully passed, with flying colours, our latest [Safeguarding 365 assessment by The NSPCC](#). I was delighted to read our report which highlighted how everyone across the grassroots game in Devon have embedded safeguarding into grassroots football in the County, and that in some cases, we are seen as an exemplar organisation. A lot of the credit for this goes to Lorraine Tilley, our safeguarding officer, who works tirelessly to ensure that everyone involved in football, can enjoy the game in a safe and secure environment, despite the ever-changing requirements being placed upon teams, as well as the army of volunteers involved in the game.

All of the above shows that we are in a great place to continue to drive forward improvements to the way in which DCFA delivers its work, and we shall now be pushing ahead to further enhance the work we do.

What's more remarkable is that this was achieved against a backdrop of looking to appoint to four key posts in the organisation and is a great testament to the commitment of all staff to deliver these, as well as ensuring that the key business of ensuring grassroots football could continue. It's a shame that since making those appointments, we now face recruitment to three vacancies, following the departure of Dan Eustice, Paul Sharples and Matt Rushton, but I am sure that having seen what we are now achieving, there will be many people who will be looking at Devon County FA as a good employer, and one which they feel they want to be a part of.

Alongside recruitment of staff, we have also been looking to complete a full complement of the Board of Directors, by filling the three vacancies we had. I am delighted to say that we are lucky to be joined by three high calibre individuals, Donna, James and Dan, as well as appointing Chris, as our first ever Sustainability Champion, all of whom will be able to offer their extensive skills in their areas of expertise to not just the Board, but also to the organisation as a whole, and I know I speak for all in saying that we are looking forward to working with them, as well as the other Directors, to continue to drive forward the work of the Association.

As we can all identify with, the past 12 months has brought many challenges, not least of a budgetary nature, particularly with increasing utility and many other charges, which has fuelled inflationary pressures across the board. In our case, this is against a backdrop of a decrease in the central grant from the FA, and for that grant to then to be frozen over the next four-year period, therefore meaning a further erosion of central funding received. The Board of Directors is constantly reviewing the financial resources available to deliver what's required, and will be working hard to identify

other revenue streams to ensure that, as far as possible, the footballing family is not adversely affected. This will not, however, be an easy task.

Whilst reporting on what has been achieved over the past 12 months, it's also worth noting that:

- Through the Community Fund, £40,000 has been invested in 2023/24 by supporting;
 - 16 new line marker projects
 - 8 Respect Packages
 - 7 new goalpost projects, supporting Football Foundation applications.
 - 18 new female, male and disability teams for 2023/24 season.
 - 2 building projects
 - 6 storage containers or sheds
 - 1 league project

- Funding into football in Devon has given rise to;
 - Total amount of investment secured in Devon in 2023/24 = £807k
 - Total amount of investment currently under assessment in Devon in 2023/24 = £8.9m
 - Total grant funding from the Football Foundation in 2023/24 = £466k
 - Total grant funding currently under assessment in Devon in 2023/24 = £2.8m

And in this respect, we are involved in discussions with one project where it is hoped that a capital contribution from DCFA, will be one of the catalysts to support the draw down of some of the funding detailed above, thereby giving a much needed football led, but community based, facility.

Finally, I am sure we all recognise the difficult times that much of society are facing at the current time, particularly with the cost of living crisis, and how this can, in particular, affect our health and well-being. Conscious of the fact that we have so many clubs and teams based in the midst of our communities across the County, we have recently launched our Health & Well Being Strategy which has the following 5 key pillars;

- Positive Mental Health through Football
- Positive Physical Health through Football
- Supporting Early Health & Wellbeing through Football
- Supporting Older Age Health & Wellbeing through Football
- Using & Improving Existing Football Facilities for Community Networking & Connections

By launching this strategy, we hope that football in Devon, and the facilities that go with the game across the County, can be utilised to help develop and enhance our disparate, and sometimes disconnected communities across the county.

All in all, the above shows that it is a really exciting time to be involved in DCFA, both on and off the field, and the Leader of the Council's report will address the amazing on-field achievements.

May I conclude by thanking everyone who has had any involvement in football across the county over the past year, for ensuring that we are committed to continue to enhance lives through football in Devon.

John Street

Chair of Board of Directors

Leader of Council Report

A year has passed, and it is an opportunity to reflect on another year of football in Devon.

On the international front, England are preparing for the Euro's. With so much creative and attacking talent available, fingers crossed we don't adopt the usual over cautious approach to game management. The Lionesses are going through a transitional period with exciting new talent progressing through the ranks including Devon's own Katie Robinson.

The Professional and Semi Professional game has enjoyed a mixed season. Plymouth Argyle managing to secure their Championship status on the final day of the season. Exeter City consolidated their League One status after a fantastic start, followed by tricky spell around the Xmas period. Devons, Southern and Western League clubs maintained their status with Torquay United's future seemingly looking more positive, and both Exmouth and Plymouth Parkway having close relegation escapes with the weather being a factor.

Women and girls football continues to progress, and this was exemplified by an attendance of 78,000 for the Women's FA Cup final. Congratulations to Exeter City Ladies for promotion into National League South after narrowly missing out last year.

Devon now has nearly 250 clubs and community opportunities for girls to engage in football. The impact of this progression is reflected by the fact we have 7 players from Devon representing their countries or are on England pathways at a junior level. The female game in Devon would not be complete without a mention to our own Matt Hodgson and the great work he has done in developing the women's and girl's game, especially his work with Devon's U14 girls' team who narrowly lost out in the national final at Stoke on penalties. It was a fantastic achievement for the girls to reach the final and a big thankyou goes out to their parents/guardians for their support.

Ashley Harris continues to drive the disability game across the county and has rightly been recognised Nationally for his fantastic work. We now have 961 disability players in Devon, this is the highest per head of population in the Country.

During the past season I have met with Councillors and stakeholders from each of the areas to discuss and develop a pathway to better engage with participants and communities in our Area's. We also discussed on ways to maintain participation in Men's 11 aside Football which is showing signs of decline in some areas. The positive and innovative ideas and feedback from these meetings were very encouraging, and I look forward to building on these in the forthcoming year if re-elected. Those meetings were built upon by our Your Game, Your Voice, Your Views roadshows which provided a realistic view of both concerns, best practice and ideas from our grassroot football community.

I have also attended League meetings in the East, South and North of the County. I am absolutely delighted to report, that we have excellently run leagues that demonstrate best practise in football administration. If re-elected I hope to build on this by encompassing the youth and Women's leagues, sharing that best practice.

At Coach Road a massive thank you to Chris French and his team. Chris's drive, leadership and values has led the team to be a positive force for the progression of football in our county. On the football front a massive thank you to Mark Buley and his team of councillors and volunteers, that have provided a fantastic experience for our County Finalists this year. A special mention and sadly a 'Goodbye' to Paul Sharples who has changed up the way the finals are organised. Wishing you all the best for the future.

Finally a massive thank you to our army of volunteers across our County. Your dedication and commitment to providing football across your community is invaluable. Some of you were recognised at our Devon Football Family awards night, however there are so many people in our communities that are worthy of recognition for their service to grass roots football in Devon. Included in our valued volunteers are our Devon FA Council. A big thank you to our area coordinators Tom, Nigel, Dave and Michael for their work over the season. Sadly, Michael has resigned from his role in the East, many thanks for your dedication over the past years. To our committee chairs, Council members, league representatives and life members, a personal thank you from myself, you give one of the precious things in life to football in our County, your time. Based on your feedback I look forward to working with you to improve the role of a councillor and how we interact better with our football communities where needed. If of course I am re-elected.

We sometimes do not recognise the important role that football plays in our community and our lives. The feeling of being part of a team or club, the social activities that enrichen our lives, as well as the physical and mental health benefits of playing the game as a team, club or just a group of friends playing in the park.

Dave Parish

Leader of Council DCFA

Finance Director Report

The financial statements for Devon County Football Association Limited present a surplus before tax of £35,240 a reduction on the previous year (£92,507).

This has occurred due to the repairs required in the changing rooms and to the roof amounting to £52,657 and the reduction in the contribution to overheads from Property Management (£39,842).

However fortunately or unfortunately, depending on your prospective, the increase in costs has been alleviated by the income from Discipline (£24,221).

It was good to see the return of the awards night although this has incurred an additional cost for the company.

As mentioned, Devon FA Property Management Limited has shown a reduction in net profit. This has occurred due to expenditure on the refurbishment of the Corner Flag (£20,221) and to the 3G pitch and floodlights (£31,541).

However, we have still been able to add a further £32,000 to the sinking fund for a replacement 3G carpet at its expiry.

Looking forward we have proposed to amend the accounting year end to 30th June to fall into line with the playing season. This will allow all committees to budget more accurately and not have to carry forward under or over spent monies. We trust you will agree to this proposal.

The next 12 months are likely to be more difficult financially with several areas of the complex needing expensive refurbishment. Also staff levels are returning to full capacity but the contribution from the FA will reduce slightly.

Chris Cole

Finance Director

DEVON COUNTY FOOTBALL ASSOCIATION LIMITED

COMPANY LIMITED BY GUARANTEE

**SUMMARISED FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2023**

**DEVON COUNTY FOOTBALL ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE**

**SUMMARISED FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2023**

Statement by the Directors of Devon County Football Association Limited

The attached summarised accounts are a summary of information extracted from the annual accounts and certain information relating to the Statement of Comprehensive Income, the Statement of Financial Position and the Statement of Changes in Equity together with Schedules of Turnover and Administrative Expenses.

These summarised accounts may not contain sufficient information to allow for a full understanding of the financial affairs of the Company. For further information, the full annual accounts, which are subject to an Independent Accountant's Report and include a Directors' report, should be consulted: copies of these can be obtained from the Chief Executive Officer (Designate), Mr C W French, at County Headquarters, Coach Road, Newton Abbot, TQ12 1EJ.

The annual accounts were approved by the Directors on 23 May 2024 and filleted accounts will be submitted to Companies House as soon as these accounts have been approved by the members. Approval will be sought at the Annual General Meeting on 15 June 2024.

Mr C W French
Director

Accountants' Statement to the Directors of Devon County Football Association Limited

We have examined the summarised financial statements attached.

Respective Responsibilities of Directors and Independent Accountant

You are responsible as Directors for the preparation of the summary financial statements. We have agreed to report to you our opinion on the summarised statements' consistency with the full financial statements, on which we reported to you.

Basis of opinion

We have carried out the procedures we consider necessary to ascertain whether the summarised financial statements with the full financial statements from which they have been prepared.

Opinion

In our opinion, the summarised financial statements are consistent with the full financial statements for the year ended 31 December 2023.

Westcotts
Chartered Accountants
Petitor House
Nicholson Road
Torquay
Devon, TQ2 7TD

23 May 2024

**DEVON COUNTY FOOTBALL ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF COMPREHENSIVE INCOME
YEAR ENDED 31 DECEMBER 2023**

		2023	2022
		£	£
Turnover	(page 5)	599,561	614,430
Administrative expenses	(page 6)	(933,727)	(858,238)
Other operating income	(note 2)	361,730	334,115
		<hr/>	<hr/>
Operating profit		27,564	90,307
Other interest receivable and similar income		7,676	2,200
Interest payable and similar expenses		-	-
		<hr/>	<hr/>
Profit before taxation		35,240	92,507
Tax on profit		(4,198)	(3,163)
		<hr/>	<hr/>
Profit for the financial year		31,042	89,344
		<hr/> <hr/>	<hr/> <hr/>
Benevolent fund receipts		7,875	7,171
Net of grants paid		(2,200)	(1,900)
		<hr/>	<hr/>
Other comprehensive income for the year		5,675	5,271
		<hr/>	<hr/>
Total comprehensive income for the year		36,717	94,615
		<hr/> <hr/>	<hr/> <hr/>

All the activities of the company are from continuing operations.

**DEVON COUNTY FOOTBALL ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2023**

	Note	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets		1,253,448		1,283,820	
Investments	1	1		1	
		<u>1,253,449</u>		<u>1,283,821</u>	
Current assets					
Debtors		249,574		255,431	
Cash at bank and in hand		634,753		599,984	
		<u>884,327</u>		<u>855,415</u>	
Creditors: amounts falling due within one year		<u>(130,283)</u>		<u>(137,413)</u>	
Net current assets			754,044		718,002
Total assets less current liabilities			<u>2,007,493</u>		<u>2,001,823</u>
Provisions for liabilities	2		<u>(734,906)</u>		<u>(765,953)</u>
Net assets			<u>1,272,587</u>		<u>1,235,870</u>
Capital and reserves					
Sinking fund			92,000		60,000
Benevolent fund			100,930		95,255
Profit and loss account			1,079,657		1,080,615
Members' funds			<u>1,272,587</u>		<u>1,235,870</u>

**DEVON COUNTY FOOTBALL ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF CHANGES IN EQUITY
YEAR ENDED 31 DECEMBER 2023**

	Sinking fund £	Benevolent fund £	Profit and loss account £	Total £
At 1 January 2022	30,000	89,984	1,021,271	1,141,255
Profit for the year	-	-	89,344	89,344
Other comprehensive income for the year:				
Benevolent fund receipts	-	7,171	-	7,171
Net of grants paid	-	(1,900)	-	(1,900)
Transfer to sinking fund	30,000	-	(30,000)	-
Total comprehensive income for the year	<u>30,000</u>	<u>5,271</u>	<u>59,344</u>	<u>94,615</u>
At 31 December 2022 and 1 January 2023	60,000	95,255	1,080,615	1,235,870
Profit for the year	-	-	31,042	31,042
Other comprehensive income for the year:				
Benevolent fund receipts	-	7,875	-	7,875
Net of grants paid	-	(2,200)	-	(2,200)
Transfer to sinking fund	32,000	-	(32,000)	-
Total comprehensive income for the year	<u>32,000</u>	<u>5,675</u>	<u>(958)</u>	<u>36,717</u>
At 31 December 2023	<u>92,000</u>	<u>100,930</u>	<u>1,079,657</u>	<u>1,272,587</u>

**DEVON COUNTY FOOTBALL ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE**

**SCHEDULE OF TURNOVER
YEAR ENDED 31 DECEMBER 2023**

	2023	2022
	£	£
Disciplinary		
Fines and personal hearings	161,039	136,818
	<hr/>	<hr/>
Referees	32,821	31,453
	<hr/>	<hr/>
Coach education	51,001	42,920
	<hr/>	<hr/>
Development – other projects		
Small sides 567	70,342	73,127
	<hr/>	<hr/>
	70,342	73,127
	<hr/>	<hr/>
Administration	269,958	315,666
	<hr/>	<hr/>
Rent receivable	14,400	14,446
	<hr/>	<hr/>
Total Turnover	599,561	614,430
	<hr/> <hr/>	<hr/> <hr/>

**DEVON COUNTY FOOTBALL ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE**

**ADMINISTRATIVE EXPENSES
YEAR ENDED 31 DECEMBER 2023**

	2023	2022
	£	£
Administrative expenses		
Disciplinary	-	-
Referees	27,341	20,891
Coach education	1,054	2,710
Development centres	22,680	22,718
Development – other projects	50,188	66,930
Wages and salaries	451,143	464,870
Staff pension costs - defined contribution	9,578	12,904
Staff training	2,119	1,065
Operating lease rentals - land and buildings	5,000	5,808
Rates	3,871	2,376
Insurance	7,133	6,260
Community fund expenses	40,000	37,500
Light and heat	13,289	1,229
Cleaning	10,354	7,306
Repairs and maintenance	59,325	6,141
Printing, postage and stationery	9,103	9,535
Promotional costs	9,871	1,869
Telephone	13,377	11,595
Computer costs	4,200	496
Leasing of motor vehicles	3,044	6,886
Motor expenses	47	543
Meeting expenses	6,044	7,131
Charles Norsworthy	-	1,000
Handbooks	690	1,290
Legal and professional	8,192	(512)
Accountancy fees	5,461	4,805
Bank charges	6,690	5,889
Bad debts	5,000	-
Player registration	37	964
Tickets	15,281	12,366
Competition expenditure	35,565	35,004
Representative football	196	3,098
Small sides 567	62,712	54,037
General expenses	12,504	9,495
Subscriptions	2,267	1,916
Depreciation of tangible assets	30,371	32,123
	<u>933,727</u>	<u>858,238</u>

**DEVON COUNTY FOOTBALL ASSOCIATION LIMITED
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2023**

1. Investments

	Shares in group undertakings and participating interests Total	
	£	£
Cost		
At 1 January 2023 and 31 December 2023	1	1
	<u> </u>	<u> </u>
Impairment		
At 1 January 2023 and 31 December 2023	-	-
	<u> </u>	<u> </u>
Carrying amount		
At 31 December 2023	1	1
	<u> </u>	<u> </u>
At 31 December 2022	1	1
	<u> </u>	<u> </u>

2. Other operating income

Football Association Grants

	2023	2022
	£	£
At start of year	765,953	775,641
Grants received or receivable	330,683	324,427
Released to the profit or loss	(361,730)	(334,115)
	<u> </u>	<u> </u>
At end of year	734,906	765,953
	<u> </u>	<u> </u>

County Cup – Proposed Rule Changes

Rule	Current Rule	Proposed Rule	Rationale
4b	<p>All affiliated Clubs shall be required to enter the most Senior Cup Competition, according to their status (one team per competition). Clubs who have additional team or teams may enter the other Devon County Cup Competitions, but this again is restricted to one team per competition according to their status unless they are a Youth team. In the event that a club registers more than one team in any Youth age group they will be allowed to play in their respective age cup competition for their team. The players will only be allowed to play for the particular team that they have registered with. (Teams may have a tagline added to title of the team to help indicate A, B or C such as Antelopes, Badgers, or Cheetahs for example)</p> <p>a. The Board of Directors and the Council will set entrance fees per team.</p> <p>b. Please note - Entry to the Youth Cup Competitions is optional and that these are Sunday Competitions.</p>	<p>All affiliated Clubs shall be required to enter the most Senior Cup Competition, according to their status (one team per competition). Clubs who have additional team or teams may enter the other Devon County Cup Competitions, but this again is restricted to one team per competition according to their status unless they are a Youth team. If a club registers more than one team in any Youth age group, they will be allowed to play in their respective age cup competition for their team. The players will only be allowed to play for the particular team that they have registered with. (Teams may have a tagline added to title of the team to help indicate A, B or C such as Antelopes, Badgers, or Cheetahs for example)</p> <p>a. The Board of Directors and the Council will set entrance fees per team.</p> <p>b. Please note - Entry to the Youth Cup Competitions is optional and that these are Sunday Competitions.</p>	Tidy up of wording.
4f	<p>Any County Cup Competition (with the exception of the Girls Cup Competitions) with less than EIGHT teams entered at the time of the first round will not be competed for in that season. Any Girls Cup competition with less than FOUR teams entered at the time of the first round will not be competed for in that season.</p>	<p>Any County Cup Competition (except for the Girls Cup Competitions) with less than EIGHT teams entered at the time of the first round will not be competed for in that season. Any Girls Cup competition with less than FOUR teams entered at the time of the first round will not be competed for in that season.</p>	Tidy up of wording.

4g	Teams may only be entered into in one County Cup Competition per season and must be a member of an affiliated League. The team may only enter the Competition at the status they play.	Teams may only be entered into one County Cup Competition per season and must be a member of an affiliated League. The team may only enter the Competition at the status they play.	Tidy up of wording.
5a	In the case of matches which are postponed or abandoned a players' qualification will apply from the date of the original fixture in accordance with rule 5(a) for the rearranged fixture.	In the case of matches which are postponed or abandoned a players' qualification will apply from the date of the original fixture in accordance with Rule 5 for the rearranged fixture.	Tidy up of wording.
5b	To be eligible to play in each of the Saturday, Sunday, Youth and Mid-week Cup Competitions a Player must qualify as stipulated in Rule 5(a) for his/her Club in each of the Saturday, Sunday, Youth and Mid-week Leagues or Competitions. To be eligible for the Veterans Cup, players must have reached the age of THIRTY-FIVE years. For conditions of entry of Clubs to the Cup Competitions, see Rule 4.	To be eligible to play in each of the Saturday, Sunday, Youth and Mid-week Cup Competitions a Player must qualify as stipulated in Rule 5 for his/her Club in each of the Saturday, Sunday, Youth and Mid-week Leagues or Competitions. To be eligible for the Veterans Cup, players must have reached the age of THIRTY-FIVE years. For conditions of entry of Clubs to the Cup Competitions, see Rule 4.	Tidy up of wording.

<p>5c</p>	<p>During the current season, except as provided for in the previous paragraph, a player may only play for one Saturday Club or one Women’s Club, one Sunday Club, one Youth Club and/or one Mid-week Club in a County Cup Competition. Players whose Clubs have entered more than one County Cup Competition may take part in different County Cup Competitions for their own Club but cannot play in a lower County Cup Competition once they have played in a higher ranked Competition. A youth player, once they become SIXTEEN years of age, would become eligible to represent a different club to their Youth club in an adult Cup Competition if they wish. Please note that contract players are not permitted to play in any Devon FA County Cup with the exception of the St Luke's Cup.</p>	<p>During the current season, except as provided for in the previous paragraph, a player may only play for one Saturday Club or one Women’s Club, one Sunday Club, one Youth Club, one Girl’s Club and/or one Mid-week Club in a County Cup Competition. Players whose Clubs have entered more than one County Cup Competition may take part in different County Cup Competitions for their own Club but cannot play in a lower County Cup Competition once they have played in a higher ranked Competition. A youth player, once they become SIXTEEN years of age, would become eligible to represent a different club to their Youth club in an adult Cup Competition if they wish. Please note that contract players are only allowed to play in the St Luke's Cup.</p>	<p>Girls Cups were not listed in the rules and this enables players to play in both Youth Competitions. St Lukes Cup Contract Players is just a tidy up of wording.</p>
<p>6</p>	<p>Competing Clubs in each round will receive a competition team sheet from the Competition. Secretary via Full Time. The Club Representative must insert on the sheet the correct forenames</p> <p>and surnames of their players who will be taking part in the game. Each club will ensure that their result sheet will be made available to the opposition and the referee. Each club should retain their result sheet in case of protest or appeal. Clubs will be required to submit their result card online, via the Full Time System within FOUR days of the match being played. An incorrect, incomplete, or late Full-Time submission will result in the offending Club being fined.</p> <p>If the Full-Time submission contains a name of an ineligible player, or a Cup tied player, the offending Club shall be disqualified and a fine shall be imposed on the Club for each ineligible, and /or Cup tied player who is in breach of the rules. Clubs are</p>	<p>Competing Clubs in each round will receive a competition team sheet from the Competition Secretary via Full Time. The Club Representative must insert on the sheet the correct forenames</p> <p>and surnames of their players who will be taking part in the game. Each club will ensure that their Team Sheet will be made available to the opposition and the referee. Each club should retain their Team Sheet in case of protest or appeal. Clubs will be required to submit their result online, via the Full-Time System within FOUR days of the match being played. An incorrect, incomplete, or late Full-Time submission will result in the offending Club being fined.</p> <p>If the Full-Time submission contains a name of an ineligible player, or a Cup tied player, the offending Club shall be disqualified and a fine shall be imposed on the Club for each ineligible, and /or Cup tied player who is in breach of the rules. Clubs are</p>	<p>Result Sheet becomes Team Sheet – Change of wording</p>

	<p>reminded that they can, if they so wish, protest against their Cup opponents if they feel they have a grievance, as per Cup Rule</p> <p>14. A Player's shirt number must correspond to the number against the Player's name on the competition team sheet. The marks awarded out of 100 to the Referee must be entered on to Full Time. Clubs failing to comply with this rule will be fined. In assessing the referee after a match, if SIXTY or less marks are awarded an explanation must be entered into Full Time with additional comments sent to the Competition Secretary, if necessary, due to the limited space on Full Time and within FOUR days of the match. Clubs failing to comply with this rule shall be fined.</p>	<p>reminded that they can, if they so wish, protest their Cup opponents if they feel they have a grievance, as per Cup Rule 14.</p> <p>A Player's shirt number must correspond to the number against the Player's name on the competition team sheet. The marks awarded out of 100 to the Referee must be entered on to Full Time. Clubs failing to comply with this rule will be fined. In assessing the referee after a match, if SIXTY or less marks are awarded an explanation must be entered into Full Time with additional comments sent to the Competition Secretary, if necessary, due to the limited space on Full Time and within FOUR days of the match. Clubs failing to comply with this rule shall be fined.</p>	
7b	<p>The Draws of all Cup Competitions with the exception of the Champions Cup will be Countywide.</p>	<p>The Draws of all Cup Competitions (except for the Champions Cup) will be Countywide.</p>	<p>The Champions Cup does not have Countywide draws</p>
8	<p>Competition dates shall be published prior to the start of the season. As soon as possible after the draw, and in subsequent rounds, competing clubs will be informed who their opponents are and the date on or before which the ties are to be played. The dates must be adhered to. Where one or more Clubs or teams share a pitch, a tie will have to be brought forward. The Competition Secretary shall liaise with clubs who have more than one tie at the same venue at the same time and will adjust kick off times and dates as necessary to accommodate ties. Any changes</p>	<p>Competition dates shall be published prior to the start of the season. As soon as possible after the draw, and in subsequent rounds, competing clubs will be informed who their opponents are and the date on or before which the ties are to be played. The dates must be adhered to. Where one or more Clubs or teams share a pitch, a tie will have to be brought forward. The Competition Secretary will liaise with clubs who have more than one tie at the same venue at the same time and will adjust kick off times and dates as necessary to accommodate ties. Any changes</p>	<p>Tidy up of wording</p>

	to kick off times and venues under this rule must be confirmed within 7 days of the fixture first being published. Should a Club have two or more players selected to represent the County Association, on a date of the County Cup Tie, the Club may apply for a postponement of their Cup-Tie.	to kick off times and venues under this rule must be confirmed within 7 days of the fixture first being published. Should a Club have two or more players selected to represent the County Association, on a date of the County Cup Tie, the Club may apply for a postponement of their Cup-Tie.	
9a	Matches shall be of NINETY minutes duration but in the case of Intermediate and Youth matches, less time can be played if mutually agreed upon between both clubs and the Match Officials, before the commencement of the match. In no case less than SEVENTY minutes is to be played and clubs responsible for late starts shall each be fined. Kick Off times are to be 2pm. Kick off times may be varied provided agreement has been reached between both clubs and the Competition Secretary. For all Sunday County Cup Competitions, the time of kick off shall be 11am. In the case of a drawn match, the match shall be decided by kicks from the penalty mark in accordance with the conditions laid down by the International Board. Extra time shall NOT be played in any County Cup match.	Matches shall be of NINETY minutes duration but in the case of Intermediate and Youth matches, less time can be played if mutually agreed upon between both clubs and the Match Officials, before the commencement of the match. In no case less than SEVENTY minutes is to be played and clubs responsible for late starts shall each be fined. Kick Off times are to be 2pm. Kick off times may be varied provided agreement has been reached between both clubs and the Competition Secretary. For all Sunday County Cup Competitions, the time of kick off shall be between 9am and 2pm at the discretion of the competition secretary. In the case of a drawn match, the match shall be decided by kicks from the penalty mark in accordance with the conditions laid down by the International Board. Extra time shall NOT be played in any County Cup match.	This allows Competition Secretary to decide the kick off time and not Clubs, thus ending disagreements.

9b	The Clubs drawn first in each tie shall have the choice of ground. Choice of ground shall mean Home Ground.	The Clubs drawn first in each tie shall have the choice of ground. Choice of ground shall mean Home Ground up to and including Semi Final.	Tidy up of wording
9c	In the event of the Home Ground not being available, except due to weather conditions or where a pitch is shared by one or more clubs/teams, the match shall be played on the opponent's ground and shall be considered a home fixture for the Club first drawn in each round.	In the event of the match being abandoned, the Cups Committee may order the match to be replayed or allow the result at the time of the abandonment to stand, as they consider appropriate and expedient. If the match is replayed this will be at the venue of the original home team within SEVEN days and the home team to be responsible for all costs.	Tidy up of Rule to link with Rule18e. Rule 9d then joins this rule.
9f	In all Competitions and all rounds the Club having choice of ground must notify their opponents and the appointed Official, FOUR clear days before the date of the match where the game is to be played, giving the location of changing accommodation, shirts, shorts, and socks colours, kick-off time and any other relevant information. Any Club failing to notify their opponents or referee shall be fined.	Should neither Club provide a ground on the date arranged, the Competition Secretary shall fix a date and ground and make the necessary arrangements. All cost to be split.	If Devon FA have to provide a pitch, costs will be split. This was decided the fairest way to cover the cost.

9i	The home team shall text or e-mail the result of each match to the Competition Secretary within THREE HOURS of the game being played. Failure to do so will incur a fine.	The home team shall text or e-mail the result of each match to the Competition Secretary via Full-Time SMS within THREE HOURS of the game being played. Failure to do so will incur a fine.	text has been removed as all results are now sent by SMS to Fulltime.
9j	The Devon FA supports the use of Artificial 3G pitches for County Cup ties by allowing any teams drawn at home in a County Cup Competition to play their cup tie at the venue of the Artificial 3G pitch irrespective of where their home ground is situated.	The Devon FA supports the use of Artificial 3G pitches for County Cup ties by allowing any teams drawn at home in a County Cup Competition to play their cup tie at the venue of the Artificial 3G pitch irrespective of where their home ground is situated or agreed by the Competition Secretary.	Tidy up of wording to include Rule 19
12c	The Club drawn first in each tie will be responsible for the payment of Match Officials` match fees and travelling expenses up to and including the semi-finals (see Rule 13 for reimbursement of semi-final fees). If public transport services are available or a private car is used, the rate in accordance with Council Standing Order No. 28 shall be paid. Match Officials who travel to a match, that is then not played shall be entitled to their travelling expenses and half the match fee. Where a fourth Official is appointed, the fee shall be that for an assistant Referee.	The Club drawn first in each tie will be responsible for the payment of Match Officials` match fees up to and including the semi-finals (see Rule 13 for reimbursement of semi-final fees).	Tidy up to cover the fact that Match Official expenses cannot be claimed at Semi Finals

12f	Where technical areas are provided, a maximum of eight people will be permitted in each technical area at all cup matches. Of these eight people, a maximum of two people will be permitted to stand, being the Team Manager, Assistant Manager or Coach.	Technical areas must be provided, a maximum of eight people(5 subs 3 manger/assistant/first aider), will be permitted in each technical area at all cup Matches, of these eight people, a maximum of two people will be permitted to stand, being the Team Manager, Assistant Manager or Coach. Where technical areas are not marked out cones can be used to mark this area.	Rule tidy to add the number of people in the technical Areas and Technical Areas to be marked out with cones. This links with Respect guidelines
12g	New Rule	Where technical areas are not marked out you will incur a fine.	to cover any breakages of Rule 12f
13	<p>(a) Semi-final ties are to be played on the first drawn clubs home venue. All Final ties are to be played at the County Headquarters. The competing Clubs in Finals must submit details of their travelling expenses within FOURTEEN days to the Association, such travelling expenses shall be as per Cup fees tariff for the return journey from and to the club's headquarters irrespective of the mode of transport or number of vehicles used.</p> <p>(b) The following items shall be a charge on receipts (less VAT where applicable) or collection - Printing, Posting, Advertising, Catering, Police and Security charges, Referee and Assistant Referee fees and the travelling expenses of the competing clubs.</p>	<p>(a) The first drawn club in each Semi Final, shall pay the fees of the appointed Referees and Assistant Referees on the day and then, within FOURTEEN days to the competition secretary, submit a claim for reimbursement of these paid fees in accordance with the Cup Fees Tariff</p> <p>(b) Semi-final ties are to be played on the first drawn clubs home venue. All Final ties are to be played at the County Headquarters. The competing Clubs in Finals must submit details of their travelling expenses within FOURTEEN days to the Association, such travelling expenses shall be as per Cup fees tariff for the return journey from and to the club's headquarters irrespective of the mode of transport or number of vehicles used.</p> <p>(c) The following items shall be a charge on receipts (less VAT where applicable) or collection</p>	Tidy up, with no change in wording, to change the order of the rules. This makes it simpler to understand.

	<p>(c) Each Club shall receive one-third of the unexpended balance within TWENTY-EIGHT days thereafter.</p> <p>(d) The appointed Match Referee or an appointed Deputy shall only postpone a Final or Semi Final due to adverse playing conditions on the day of the Match.</p> <p>(e) The first drawn club in each Semi Final, with the exception of the St Luke's Challenge Cup & Women's Premier Cup shall pay the fees of the appointed Referees and Assistant Referees on the day and then, within FOURTEEN days to the competition secretary, submit a claim for reimbursement of these paid fees in accordance with the Cup Fees Tariff.</p>	<p>- Printing, Posting, Advertising, Catering, Police and Security charges, Referee and Assistant Referee travelling expenses of the competing clubs.</p> <p>(d) Each Club shall receive one-third of the unexpended balance within TWENTY-EIGHT days thereafter.</p> <p>(e) The appointed Match Referee or an appointed Deputy shall only postpone a Final or Semi Final due to adverse playing conditions on the day of the Match</p>	
17	<p>Club may use FIVE substitutes during the match, from a list of FIVE players nominated to the Referee prior to the start of the match, except to replace a player who has been dismissed from the field of play by the referee for misconduct, after play has commenced. Please note that under the FA Rules the Rolling Subs Rule will apply to the Women's Senior Cup, Veterans Cup, and all Youth Competitions. Substitutions must be made according to the laws of the game.</p>	<p>Club may use FIVE substitutes during the match, from a list of FIVE players nominated to the Referee prior to the start of the match, except to replace a player who has been dismissed from the field of play by the referee for misconduct, after play has commenced. Please note that under the FA Rules the Rolling Subs Rule will apply to ALL COUNTY COMPETITIONS. (Except st Luke's and Women's premier) Substitutions must be made according to the laws of the game.</p>	<p>All Cups will now have Rolling Substitutes – Rationale to fall in line with Youth cups. Rather than trial it in one competition, it was agreed to just go with all cups to help with player safety.</p>
18e	<p>In the event of a match being postponed due to the weather, the match will be reversed to the opposing teams' ground and played within SEVEN days. The new home team will be responsible for the costs of the tie. Should the new ground be in doubt due to weather and the original ground is available then the tie will go back to the original ground.</p>	<p>In the event of a match being postponed due to the weather, the match will be reversed to the opposing teams' ground and played within SEVEN days. (This does not include the St Luke's games as which are covered in St Luke's cup rules). The new home team will be responsible for the costs of the tie. Should the new ground be in doubt due to weather and the original is available then the tie will go back to the original ground if both teams agree and contact the competition's secretary.</p>	<p>Rule tidy up to make it clearer</p>

19	<p>The following are the minimum requirements for all Competitions.</p> <ul style="list-style-type: none"> • Separate changing rooms for two teams on the ground, with adequate and efficient hot washing facilities and toilet. • Separate changing rooms for Match Officials on the ground, with adequate and efficient hot washing facilities and toilet. • Adequate First Aid equipment and a person qualified to administer qualified First Aid during matches. • Access to a telephone on or adjacent to the ground during matches. • Clubs and pitches to be at the disposal of the Competition Secretary and be available to play as required. • Grounds to be located in Devon. 	<p>The following are the minimum requirements for all youth competitions but are mandatory for all adult Competitions.</p> <p>Advisory</p> <ul style="list-style-type: none"> • Separate changing rooms for two teams on the ground, with adequate and efficient hot washing facilities and toilet. • Separate changing rooms for Match Officials on the ground, with adequate and efficient hot washing facilities and toilet. • Grounds to be located in Devon. <p>Mandatory</p> <ul style="list-style-type: none"> • Adequate First Aid equipment and a person qualified to administer qualified First Aid during matches. • Access to a telephone on or adjacent to the ground during matches • Clubs and pitches to be at the disposal of the Competition Secretary and be available to play as required. 	Tidy up of rule for clarity
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St Luke's Challenge Cup

Rule	Current Rule	Proposed Rule	Rationale
4	<p>Matches shall be played under floodlights on the ground of the Clubs drawn first including the Semi Finals. Matches will be played on the dates supplied by the Competition Secretary. If the first drawn Clubs' pitch is unavailable or does not have floodlights, the tie shall be played on the second drawn Clubs' ground. Should the second drawn Club not have floodlights then the match will be played at a neutral venue under lights. Should a match be postponed, then the match will be played within</p>	<p>Matches shall be played under floodlights on the ground of the Clubs drawn first including the Semi Finals. Matches will be played on the dates supplied by the Competition Secretary. If the first drawn Clubs' pitch is unavailable or does not have floodlights, the tie shall be played on the second drawn Clubs' ground. Should the second drawn Club not have floodlights then the match will be played at a neutral venue under lights. Should a match be postponed, then the match will be played within</p>	This has been added to fall in line with regulations at the highest level the competitors play in

	SEVEN days of the date of postponement. Failure to do so will result in the Competition Secretary and Competition Chairman mutually arranging a date for the match which will be binding. The Association shall have the power to vary the venue where thought practical.	SEVEN days of the date of postponement. Home clubs will have a maximum of three attempts to play a fixture, should the game still to be played after this, it will revert to the opponent's home ground. Failure to do so will result in the Competition Secretary and Competition Chairman mutually arranging a date for the match which will be binding. The Association shall have the power to vary the venue were thought practical.	
4a	Players must be SIXTEEN years of age or older to play in this competition. Contract players are not permitted to play in this competition.		This has been removed as the wording was already in Rule 3.

Cups Fines Tariff

Rule	Current Rule	Proposed Rule	Rationale
	Failure to Inform Competition Secretary of Match Results – £10	Failure to Inform Competition Secretary of Match Results – £20	Raised to try to prevent these happening as it causes problems arranging future fixtures and draws.

	Failure to Inform the Competition Secretary of Postponements - £10	Failure to Inform the Competition Secretary of Postponements - £20	Raised to try to prevent these happening as it causes problems arranging future fixtures and draws.
		Failure to mark out Technical Area - £10	This is to cover the New Rule.