



Role Profile

Job Title:	Football Development Officer (Disability)		
Reports To:	David Cleary – Senior Football Development Officer	Jobs Reporting into the Job Holder:	n/a
1. Job Purpose			
To support and develop all areas of disability football in accordance with the Durham County FA Business and Disability Workforce Fund (DWF) plans and to support the achievement of all Durham County FA targets - National Game Strategy and DWF.			
Unite disability football through the strategic coordination of all disability football provision locally, ensuring provision is aligned and positively impacts the priority areas for disability football, thereby sustaining and growing participation levels at a local level.			
2. Principal Accountabilities/Responsibilities			
<ul style="list-style-type: none"> ▪ Plan and deliver programmes to retain and grow participation for players with a disability aged 5+ within both affiliated and recreational settings ▪ Identify, manage and develop relationships with key partners to meet the objectives and targets of the Durham County FA ▪ Lead and support a disability football forum/steering group to fulfil a strategic role of aligning current and future disability football provision and investment by ensuring an integrated approach from the Durham County FA, Premier League and Football League Clubs together with key partners from across the disability, health, education and community & voluntary sectors. ▪ Lead role on Durham County FA Inclusion Advisory Group (IAG) ▪ Analyse and make use of national and local data & insight to design and deliver customer focused services that address the priority areas for disability football ▪ Support the development of disability league and club services ▪ Ensure the workforce is adequate to develop disability football and is supported and developed across coaches, referees, volunteers and young leaders ▪ Lead and deliver against the disability talent development programme within the County ▪ Raise the profile of good news stories and the range of disability football opportunities across the pathway 			
3. Knowledge/Experience/Technical Skills			
a) Knowledge/Experience/Technical Skills			
Essential:-		Desirable:-	
<ul style="list-style-type: none"> ▪ Interest and passion for disability football ▪ Practical experience of Sports / Football Development ▪ Understanding of disability sport structures and development pathways at local, regional and national level ▪ An understanding of the barriers to participation faced by people with a disability 		<ul style="list-style-type: none"> • Knowledge of The FA’s National Game Strategy • Knowledge of the structures and organisations within football / disability football both Nationally and within the County FA locality • Knowledge of the service providers that support people with a disability both Nationally and within the Durham County FA locality • Sports development / other relevant qualification 	



<ul style="list-style-type: none"> ▪ Project management skills and experience – to plan, set and achieve objectives within strict deadlines ▪ Ability to work strategically with partner organisations across different sectors to plan and deliver football programmes and courses ▪ Experience of monitoring and evaluation of programmes and courses • Experience of writing reports and excellent IT skills (Outlook, Word, Excel, PowerPoint, etc.) • Demonstrates a working understanding of inclusion, equality and anti-discrimination, safeguarding and best practice • Knowledge of relevant funding agencies • Driving licence 	<ul style="list-style-type: none"> • Experience of managing and working with budgets
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b) Behaviours – as defined in County Football Association Competency Model

<ul style="list-style-type: none"> • Problem Solving • Teamwork • Communicating • Delivery • Customer Excellence • Developing Self and Others • Leadership 	
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Further Information

“As this role involves direct access to young persons under the age of eighteen, within the context of the job or any subsequently related activities or responsibilities, the successful candidate will undergo a thorough screening process, which will include an FA Enhanced Criminal Records Check to ensure their suitability for the role. Any candidates invited to interview will be sent a Durham County FA Personal Disclosure Form, Guidance Notes and Privacy Statement to return at their interview in a sealed envelope”

Completed by Name/Role	
Signature	
Date	

This job description is only a summary of the role as it currently exists and is not meant to be exhaustive. The responsibilities/accountabilities and skills/knowledge/experience/behaviours might differ from those outlined and other duties, as assigned, might be part of the job.