

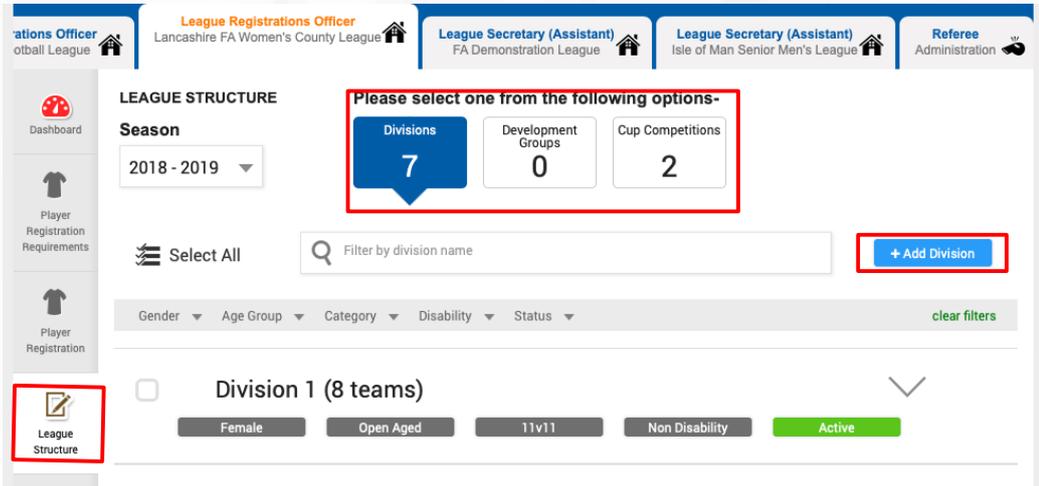
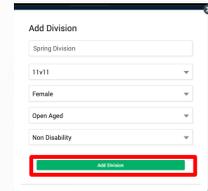
### Creating A New Division/ Development Group or Cup

Navigate to the "League Structure" Tab and select the option you wish to create using the three options at the top of the page

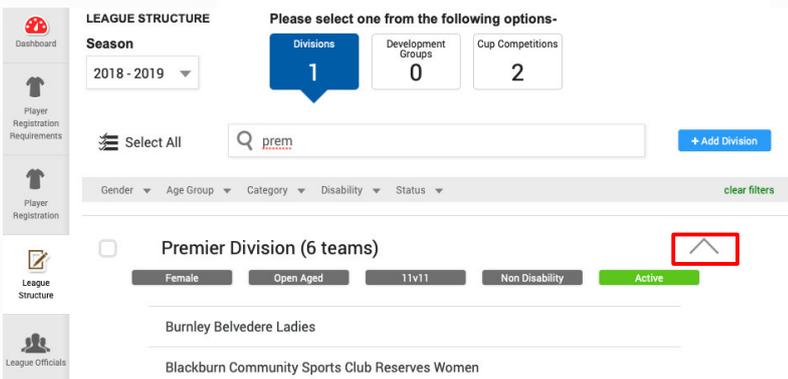
Click "+ Add Division" (NB the configuration is the same for all three options)

Complete the details in the pop up box before clicking "Add"

This will add the Division/ Development Group or Cup to your list

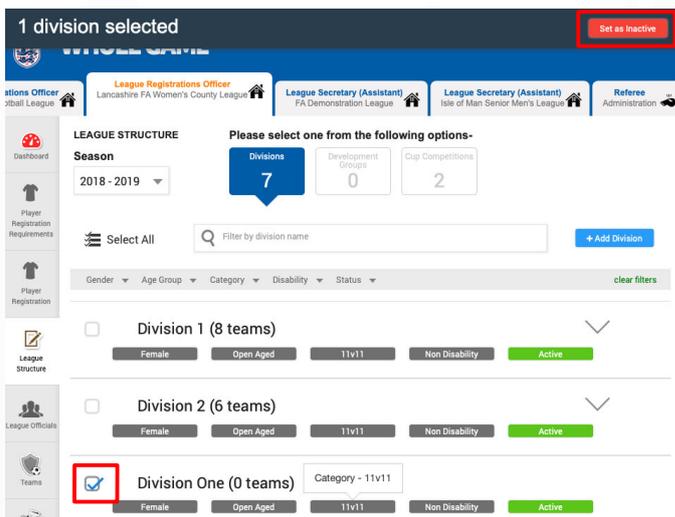


The new Division/Cup/ Dev Group will now show in your list with 0 teams attached.



If the Division has an arrow on the right, this indicates the division has teams allocated and by selecting the arrow you can view team details;

You also have the ability to make a Division/Dvpt Group/Cup Inactive from this page. Only Divisions with 0 teams can be made Inactive.



To make Inactive select the box next to the relevant Division name and "Set as Inactive"

**Next Step** – Assigning Teams in the "Teams" tab