

Minutes of the London FA Council Meeting		 LondonFA
Date:	Monday 24 th August 2020	
Venue and time:	18:00 – 20:00 Meeting conducted virtually via Microsoft Teams	
Number of attendees:	42 (not including LFA staff)	

Item	Minutes	Action
1	Welcome & Introductions	
1.1	James Middlehurst (JM), Chair of the London FA, opened the meeting and introduced the agenda for the evening.	
1.2	JM highlighted that this was the first London FA Council meeting to be conducted virtually and he was keen to get feedback from members on their views about doing this more regularly, even when it is safe to return to face to face meetings. This would be discussed in this meeting, but members could also email James directly with their views afterwards	
2.	A minute to remember Jermaine Wright	
2.1	This was the first Council meeting since the sad passing of Jermaine Wright. A minute's silence was held in Jermaine's honour	
3.	Apologies	
3.1	Clive Coleman, Ruth Heppinstall, Vivienne Aiyela, Kirstin Furber	
4.	To receive and approve the minutes of the Council meeting held on 9th December 2019	
4.1	Received and approved	
4.2	George Dorling (GD) enquired about the Council ID cards. PB replied that they were due to have been handed out at the last Council meeting but had now instead been delivered to the office. They would be mailed out to each Council member by post	Council ID cards circulated to Council members by post
5.	CEO Update - presentation	
5.1	Paul Bickerton (PB), London FA CEO, presented an update on the following: <ul style="list-style-type: none"> The long-term strategic direction for the London FA The key challenges present by the COVID-19 pandemic The plan to adapt and recover from the COVID-19 pandemic this season A summary of the restarting grassroots football guidance 	Slides to be circulated with the minutes

5.2	<p>Several questions followed from members relating to coach education. PB confirmed that:</p> <ul style="list-style-type: none"> - The courses being delivered digitally would be the Level 1, Safeguarding and First Aid - These would be available from March 2021 onwards - It was likely that more people would be able to access an individual course, as digital delivery should allow for greater learner capacity without compromising the experience - The cost of these courses will be set in the new year - Up to Christmas 2020 London FA would be prioritising delivery for all 'in-flight learners' only (anyone who has started or paid for a course). Covid-19 regulations would be followed strictly. No new learners would be accepted until the new digital courses were available - Level 2 courses would likely be a mixture of face to face and digital delivery in future, but this course programme was still being finalised 	
6.	<p>London FA Governance Review Consultation</p>	
6.1	<p>Sir Simon Hughes (SH), Senior Independent Director, took the Council through the governance consultation paper that was circulated before the meeting. He took the Council through the three proposed changes in reverse order:</p>	
6.2	<ul style="list-style-type: none"> • Deputy Chair Election • Selection of Board and Council Members by Nominations & Remunerations Committee • Voting rules for Council-elected Directors 	
6.3	<p>There were no questions related to the Deputy Chair elections but several related to the selection of Board and Council members by the Nominations & Remunerations Committee and the voting rules for Council-elected Directors. SH confirmed that:</p> <ul style="list-style-type: none"> - Elections from the Council onto the Board would be held <u>after</u> the AGM. The elections are scheduled to take place at the Council meeting on 7th December 2020, with the AGM scheduled for 23rd November 2020. - Applicants for either the Board or the Council will be asked a set of consistent questions as per formal interview processes. - As per our Articles, anyone who has completed 9 consecutive years of service on the London FA Board will not be eligible to stand as a Board Director - The new proposed Life-Vice President positions will be able to join standing committees. - The proposed portfolios for the Vice-Presidents are set out in the governance paper and were selected based on the London FA's new strategy 2020 – 2025. The AGM will elect the Vice-Presidents and the Board will decide on who to assign to which portfolio. - A full consultation process has been conducted to bring these changes to the Council, to include a governance working party taken from the Council to develop the proposal, a detailed report provided to Council in March 2020 and then in the lead up to this meeting and full discussion at this meeting itself. The London FA Chair also consulted directly with several Vice-Presidents in the lead up to this meeting. - These changes to voting rights also ensure that the FA representative has a right to vote for Council-elected Directors. The only exception to this would be if the 	

	<p>FA Representative in future is a staff member. As per the Articles they would not be permitted to vote.</p> <ul style="list-style-type: none"> - The full timeline for this process had been circulated to the Council with the papers and was available from the CEO on request. Applications to Council would open on 1st September 2020 	Timeline to be circulated to Council with the minutes of the meeting
7.	London FA Council Reports	
7.1	<p>The following reports were given to the LFA Council and members were offered the opportunity to ask questions:</p> <ol style="list-style-type: none"> 1. Chair report (written) 2. FA representative report (verbal) 3. Standing Committee reports (written) 4. Health & Wellbeing Officer Report (verbal) 	
7.2	<p>The FA Representative updated the Council on the following:</p> <ul style="list-style-type: none"> - The FA Competitions Committee were preparing for local lockdown situations and were mindful that these may be very disruptive for the competitions - There were strict regulations for any teams wishing to use the NHS logo on their strips; authorisation had to be granted by the NHS via the FA 	
8.	Vice-President Nomination – John Taylor	
8.1	Eddie Webb proposed John Taylor as Vice-President, to be elected at the upcoming AGM. This was seconded by Peter Barnes	
9.	London FA 15 Years' Service Awards	
9.1	A London FA 15 years' service award was presented formally to Ian Wallis by the London FA Chair.	
9.2	Eddie Webb, Gordon Manning and Bobby Bernini were also due to be presented with this award. This will now take place at the first face to face Council meeting.	
10.	Date / Time / Place of next meeting	
10.1	Monday 19 th October 2020, from 18:00 to 20:00	
10.2	JM requested that the Council should formally agree for these meetings to take place virtually via Microsoft Teams for the foreseeable future. Members indicated their support for this and that they were willing to consider this approach be considered for some Council meetings even when it is safe to meet again face-to-face.	
10.3	Louise Dorling asked that the Board consider how voting and election processes would be conducted virtually over the next few months and the Chair confirmed that this would be planned and communicated clearly to the Council at the next meeting	Board to report back to Council on voting and election process for 2020
11.	Any other Business	appointments
11.1	None	