

# London County Football Association

## Job Application Pack



<b>Position Applied for:</b>	
<b>Job Reference:</b>	N/A
<b>How you learnt about this position</b>	<i>Please provide an answer as it helps us refine future recruitment processes</i>

THE INFORMATION YOU SUPPLY ON THIS FORM WILL BE TREATED IN CONFIDENCE

### Section 1: Personal Details

<b>Surname</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Email Address</b>	

<b>Forename</b>	
<b>Home No</b>	
<b>Mobile No</b>	
<b>National Insurance No.</b>	

<b>Can we contact you at work?</b>	Choose an item.
If yes, Work Telephone Number:	

<b>Are you free to remain and take up employment in the UK with no current immigration restrictions</b>	Choose an item.
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If you are successful you will be required to provide relevant evidence of the above details

### Section 2: Present Employment *(if not currently employed please give details of last employer)*

<b>Name of Employer:</b>	
<b>Address:</b>	
<b>Postcode:</b>	
<b>Salary:</b>	

<b>Job Title:</b>	
<b>Date of Appointment:</b>	
<b>Department/Location:</b>	

**Brief Description of duties:**

<b>Continue on a separate sheet if necessary.</b>			
<b>Period of Notice:</b>		<b>Last day of service: If no longer employed</b>	
<b>Reason for Leaving (if no longer employed):</b>			

### Section 3: Previous Employment (most recent employer first)

<b>Name of Employer:</b>			
<b>Address:</b>			
<b>Postcode:</b>			
<b>Position Held:</b>			
<b>Start Date:</b>		<b>End Date:</b>	
<b>Summary of Duties:</b>			
<b>Reason for Leaving:</b>			

<b>Name of Employer:</b>			
<b>Address:</b>			
<b>Postcode:</b>			
<b>Position Held:</b>			
<b>Start Date:</b>		<b>End Date:</b>	
<b>Summary of Duties:</b>			
<b>Reason for Leaving:</b>			

<b>Name of Employer:</b>			
<b>Address:</b>			
<b>Postcode:</b>			
<b>Position Held:</b>			
<b>Start Date:</b>		<b>End Date:</b>	
<b>Summary of Duties:</b>			
<b>Reason for Leaving:</b>			

**Section 4: Education**

Qualifications obtained from Schools, Colleges and Universities *(please list the highest qualification first)*

College or University	Start (mm/yy)	Completed (mm/yy)	Course	Qualifications and Grade obtained

School	Start (mm/yy)	Completed (mm/yy)	Subjects	Qualifications

**Professional / Coaching Qualifications**

Professional / Coaching Qualifications	Course Details (Level/Pass Date)

**Section 5: Training and Development** *(please give details of any training and development courses or non-qualifications courses which support your application. Include any on the job training as well as a formal course)*

Title of Training Programme or Course	Duration of Course

## Section 6: Personal Statement

### ***Skills, knowledge and experience.***

Please use this section to explain in detail how you meet the requirements of the Job Description. If you are or have been involved in voluntary/unpaid activities, please feel free to include this information.

**Attach and label any additional sheets used** (*we recommend no more than one additional A4 sheet*).

## Section 7: Rehabilitation of Offenders Act (1974)

<b>Do you have any convictions that are unspent under the Rehabilitation of Offenders Act (1974)</b>	Choose an item.
If yes, please give details / dates of offence(s) and sentence:	

## Section 8: Protecting Children and Vulnerable Adults (this information may be required if the post you are applying for requires a Disclosure and Barring Service (DBS) police check)

<b>Are you aware of any police enquires undertaken following allegations made against you, which may have bearing on your suitability for this post</b>	Choose an item.
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## Section 9: References

Please give the names and addresses of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your referees are.

Reference 1		Reference 2	
Name:		Name:	
Position:		Position:	
Work Relationship:		Work Relationship:	
Organisation:		Organisation:	
Address:		Address:	
Postcode:		Postcode:	
Telephone No:		Telephone No:	
Email:		Email:	
Are you willing for this referee to be approached prior to the interview?		Are you willing for this referee to be approached prior to the interview?	
Choose an item.		Choose an item.	

## Section 10: Declaration

<b>Signed:</b>		<b>Date:</b>	
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A: Wembley Stadium, Olympic Way, Wembley, London, HA9 0WS  
W: [www.londonfa.com](http://www.londonfa.com)



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