

Charter Standard Monitoring Visits Independent Match Observation Group



This season (2019/20) the Norfolk County FA Charter Standard Visits will be targeting those teams that are in need of a visit. Intelligence gathered either internally (via the Football Services team or Designated Safeguarding Officer) or externally (via club and/or league officials) will determine which teams require a monitoring visit.

The purpose of the Match Observation Group is to recruit externally with the intention of being more purposeful in allocating Charter Standard monitoring visits, to view the true picture and provide support in improving match day experiences via the Norfolk FA Charter Standard programme.

In order to be a member of the Match Observation Group, individuals must agree to the following:

- Commit to completing a minimum of 3 visits a season (1 per quarter)
- Commit to reporting appropriately and submitting within 14 days of the fixture
- No longer associated to a Norfolk FA affiliated club – e.g. a committee member
- Ability to travel (Max. 40 mile round trip)
- The Match Observer's feedback may be used as evidence if a club is charged
- Match observer may be required to be a witness, should any cases go to a personal hearing
- Must have a valid FA CRB Unit Enhanced Disclosure in line with FA guidelines
- Must sign and adhere to The FA Safeguarding Children Policy and Procedure document enclosed

The Charter Standard Monitoring Visit process is as followed:

- Match Observers are required to provide their availability on a quarterly basis
- Fixture(s) allocated to match observer by Norfolk County FA
- Match Observer arrives at the allocated fixture unannounced
- The Charter Standard Monitoring Visit Form is fully completed and sent to charterstandard@NorfolkFA.com within 14 days of the visit

Due to these visits being unannounced, we request that you do not introduce yourself before the game kicks off, we want to ensure that what is witnessed is a true picture to be able to provide developmental guidance and support to these clubs post visit.

When appointed a visit, match observers will be sent the following;

- Details of the fixture; fixture, date, KO time and venue
- Charter Standard Monitoring Visit Form
- Point of contact should you have any issues
- Expenses form for mileage (maximum 40 mile round trip)

We would like to thank you in advance for your support.