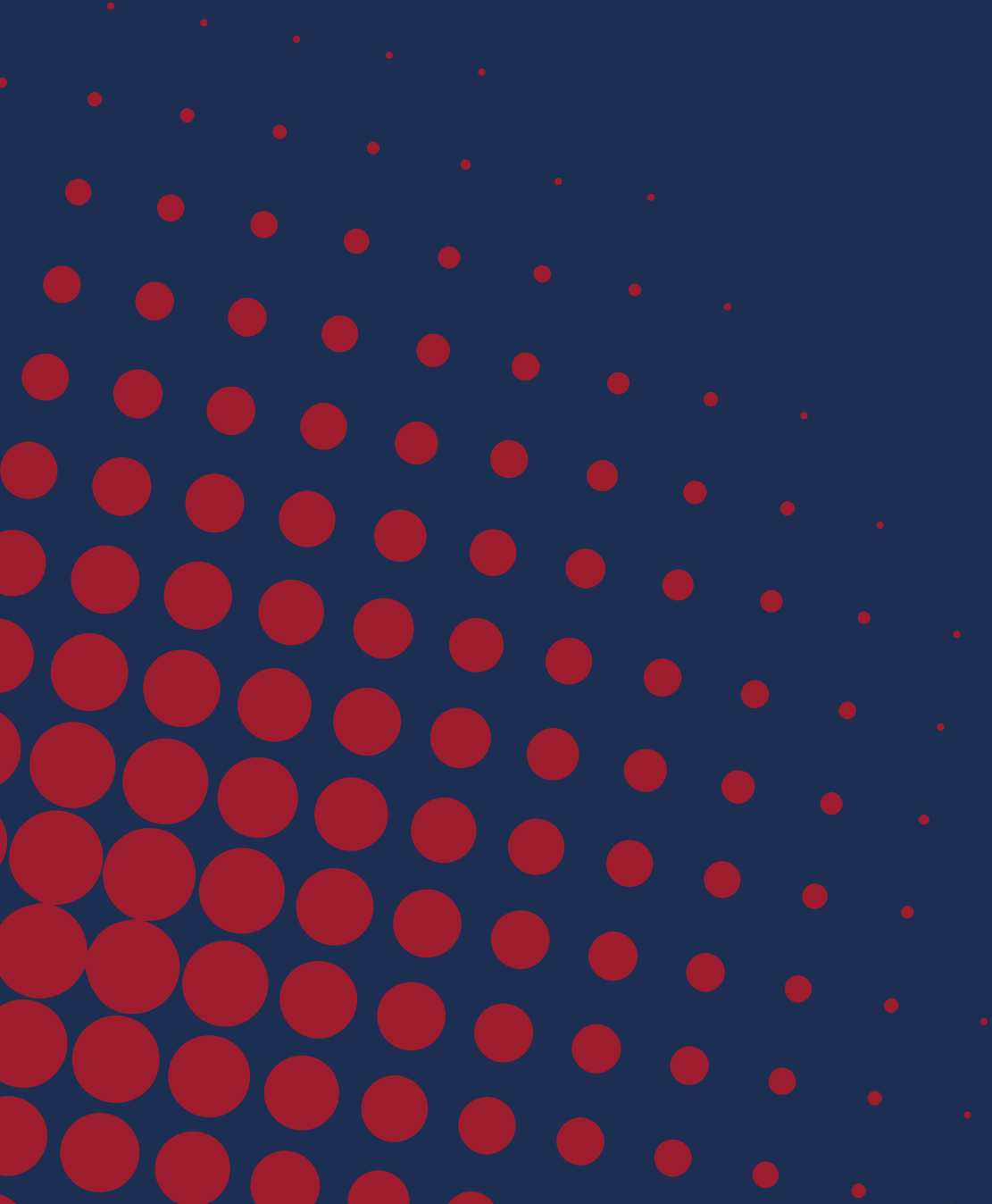




# Promoting the Positive

# Parent Welcome Pack



# Contents

## What should be included in parents welcome pack (all optional)

- Welcome to the club, club history, club ethos, etc.
- Club contact/Committee members details and a short explanation of each persons role - especially CWO along with photos
- Club ethos - main aims and what you are about, could include history, etc.
- Coaches details for different ages
- Code of conducts parents and players - including cosequences of breaches
- Club expectations (club rules) (if different to code of conducts)
- Safeguarding section - with CWO details again, Safeguarding Children Policy or link to this in appendix and info on how to report concerns and whistleblowing policy.
- Youth formats
- Top Tips
- Matchday Assistant role profile

# About us

## Welcome

Thank you very much for joining \*\*\*\*\*Insert name of club here \*\*\*\*\* and welcome on board! This pack has been put together in order to introduce what it means to be part of our youth programme and what you and your child are likely to experience here, as well as setting our expectations of you.

We please ask that you both read through this welcome pack and keep to hand for future reference. We do hope you enjoy your experience with our club.

## Our Club Ethos

The purpose of \*\*\*\*\*Insert name of club here \*\*\*\*\* is to promote community participation in healthy recreation, through the provision of grassroots football for players aged 5-18. Any child of qualifying age, regardless of footballing ability, is welcome to come and train with us (subject to club capacity). We want football to be about offering players a fun and enjoyable introduction and continued experience in football. We want junior players respect

## History

\*\*\*\*\*Insert name of club here \*\*\*\*\* have been established since

We play in \*\*\*\* league \*\*\*\* and are affiliated to North Riding County FA.

We are run by unpaid volunteers, we are FA accredited \*\*\*\*star rating\*\*\*\* and so all teams have at least one qualified coach however all are required to hold an in-date DBS and FA Safeguarding qualifications before they can become involved in youth football activities.

We have \*\*\*\* amount here\*\*\*\*\* of teams.....

We are based at \*\*\*\*\*insert location here\*\*\*\* but also train from \*\*\*insert location here\*\*\*\*

Etc

## Additional Club information

Wildcats sessions held at..... on ..... contact

Comets sessions held at..... on ..... contact

Play phase sessions held at..... on ..... contact

# We are...

**PHOTO OF  
CHAIR**

**CHAIR**

**Name:**

**Email:**

**Phone:**

**\*\*\*Insert personal message here\*\*\*\***

**PHOTO OF  
secretary**

**CLUB SECRETARY**

**Name:**

**Email:**

**Phone:**

**\*\*\*Insert personal message here\*\*\*\***

**PHOTO OF  
CWO**

**CLUB WELFARE OFFICER**

**Name:**

**Email:**

**Phone:**

**\*\*\*Insert personal message here\*\*\*\***

**PHOTO OF  
Treasurer**

**TREASURER**

**Name:**

**Email:**

**Phone:**

**\*\*\*Insert personal message here\*\*\*\***

We aim to provide a youth programme for football players aged 6-18..

Our programme is open to anyone who has an interest in playing football. Everyone is welcome (subject to capacity). We offer three levels of participation:

**DEVELOPMENT FOOTBALL (Under 7's- Under 11's)**

This is our 'Foundation' age group with a focus on participation rather than competitive matches. Ball mastery is a huge part of an individual's growth as a footballer. Being comfortable with a ball at their feet is crucial. In this part of the programme, we spend a lot of time working on the fundamentals of football: mastering skills and ball control.

In development football the aim is for the children to enjoy learning the game and build their confidence; we look to offer equal game time to all; results of games are not relevant., as corelines and league tables are not to be published.

Please note headers are not permitted until the age of u11s in season 24/25, until the age u12s seasons following.

**Training:**

Training takes place on ..... at .....

**CONTACTS**

Wildcats: Insert name: ..... phone:..... email:.....

Play Phase: Insert name: ..... phone:..... email:.....

U7s: Insert name: ..... phone:..... email:.....

u8s: Insert name: ..... phone:..... email:.....

u9s: Insert name: ..... phone:..... email:.....

u10s: Insert name: ..... phone:..... email:.....

u11s: Insert name: ..... phone:..... email:.....

**COMPETITIVE FOOTBALL (Under 12's – Under 18's)**

Football from u12s although still very much about developing skills it also becomes about being part of a team and understanding game play, taking responsibility, developing knowledge of the game and in the older ages thinking about in-game decisions and tactical appreciation. From u12s team scores and leagues are publishedre published and fixtures become more competitive.

**Training:**

Training takes place on ..... at .....

**CONTACTS**

U12s: Insert name: ..... phone:..... email:.....

u13s: Insert name: ..... phone:..... email:.....

u14s: Insert name: ..... phone:..... email:.....

u15s: Insert name: ..... phone:..... email:.....

u16s: Insert name: ..... phone:..... email:.....

u17s: Insert name: ..... phone:..... email:.....

u18s: Insert name: ..... phone:..... email:.....

# Expectations

## YOUR CHILD CAN EXPECT TO:

- Have FUN
- be coached to the highest standard.
- Potential to play for a team.
- Team strip and training top when registered to team
- Club Annual Presentation
- List of rules and codes of conduct for them to read and comply to.
- Use of Club Facilities & Football equipment

## CLUB EXPECTATIONS OF YOUR CHILD

- Adhere to the Clubs Code of Conduct in line with FA guidance - Please see Appendix 1 for Player Code of Conduct
- Represent the club to highest standards
- Inform the coach of any concerns

## CLUB EXPECTATIONS OF PARENTS/SPECTATORS

- Complete registration form for your child/ren, and keep this information up to date, if any change please inform your coach.
- Agree to pay subscriptions on time, monthly. If these are not paid, the club remain the right to decline your child to be involved in activities.
- Inform the club/coach of the well being of your child and any changes of issues they may be experiencing. We may be able to support and we can only act if we are aware of any issues.
- Withhold our club ethos and ensure your child enjoys their football at all times.
- Adhere to the Clubs Code of Conduct in line with FA guidance - Please refer to Appendix 2
- Complete the SAFEGUARDING AWARENESS FOR PARENTS & CARERS online at the earliest opportunity
- Pay any fines as a result of your/your child's poor conduct in a timely manner

Children develop at different rates and the same goes for football skills. Where we aim to accommodate all levels of football some may find it difficult to keep up with their peers.

If it is felt by you or the team official, that your child is finding it difficult to play at the level their team is at this will initially be discussed by the committee. You will be informed as soon as possible and consulted at every step before any decisions are made and we ask that you respect these views.

It will never be the sole decision of the team official to make this decision and an alternative team would be sought where possible to ensure your child can continue to play football.

# Report it....

## **Issue on game day/regarding game (i.e. a particular incident, improper conduct, concerns)**

Please encourage your child (player) to report any issues they may have on the pitch to the referee directly at the time or alternatively, to make their coach aware as soon as possible, for them to then report to the referee on the day.

If you have an issue as a parent, please report initially to the coach present. We advise against taking this up directly with the referee / opposition coach /opposition spectators as this may further aggravate the situation.

The coach will know to make the referee aware, if appropriate, so they are able to address at the time if applicable, or report to the Club, following the club process. Our club officials (the club welfare officer/club secretary) will then be in touch with you at the earliest convenience and look to address if appropriate or escalate to North Riding CFA to address.

As a parent, please feel free to also report any game-day issues to our club welfare officer/secretary initially. Their contact details are earlier in this pack.

The club may be required to gather witness statements from all parties including your child to consider on the best action to take thereafter. These are often required in writing. If your child is younger, a dictated voice note/video may be accepted, please speak to our club officials regarding the particular incident.

## **Issue/concerns at any other time.**

Please report any issues or concerns to your team coach who will advise, look to address or escalate to club officials as per club process.

If the issue/concern is with team coach or you don't feel comfortable raising with them, please then report to our club welfare officer. Their contact details are earlier in this pack.

Our club welfare officer will look to address internally, seek advice or refer to North Riding to investigate.

If you have allowed time for the club to address, haven't received a response or are still not happy with the resolve given, please escalate to North Riding County FA.

# Guidance

Club expectation from players, parents/carers and supporters

- Abide by the FA respect code of conduct for players / parents / spectators at all times.
- Players must wear appropriate footwear and shin pads for all matches and training. **Mini shinpads are not acceptable**
- Each child should bring with them a drink preferably water to every match / training session with a drink,
- Players must be dressed appropriately for the weather. Hoodies, scarfs and snoods are not permitted to be worn. Jewellery is not permitted to be worn.
- Please update the club and team officials of any changes to your child's
- Players are expected to attend all training sessions (or you may not be selected for the match) or reasons given in advance to team officials where not attending.
- Please ensure prompt drop off / pick up timings for training sessions.
- Please ensure the coach is aware your child has arrived/is leaving each session/fixture.
- All players under u12s are to have at least one parent/carer in attendance of the full session/match.
- Ensure players arrive a minimum of 30 minutes before kick-off time to ensures a correct warm up and team practise can take place
- All parents and players must represent the club in the best way and not bring the club's name into disrepute for any reason.
- We expect everyone to display and model respect and good sportsmanship at all times to everyone, including the opposition and the referee regardless of own opinions.
- Please let the team officials coach and the children play their football
- Please do not shout instructions to your child from the side line during training or matches, too many instructions will confuse the players.
- Please communicate promptly to any messages your team officials, regarding training or matches. Failure to do so could result in games being cancelled as the manager will think that you are unavailable and a whole team could lose out.
- If players you are not attending training regularly or are often turning up late for games and training, they may not start or play the next match.
- Players who suffer with asthma must leave a named inhaler with the coach/manager at all times.
- If you or your child has any concerns/issues during training or matches please make you team official/s aware as soon as possible. They will aim to address or refer to the club welfare officer to address.



# Appendix

**Appendix 1 - Youth Code of Conduct**

**Appendix 2 - Adult in Youth Football Code of Conduct**

**Appendix 3 - Safeguarding Children Policy**

**Appendix 3 - Anti-bullying Policy**

**Appendix 4 - Complaints policy**

**Appendix 5 - Discipline Policy**