



# NORTH RIDING COUNTY FA

Job Title:

**APPLICATION PACK**



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## ABOUT NORTH RIDING FA

North Riding FA was founded in 1881. We are the local governing body for football and are responsible for the governance and development of football across Teesside and North Yorkshire working in the Local Authority areas of Stockton-on-Tees, Middlesbrough, Redcar & Cleveland, Hambleton, Richmondshire, Ryedale, Scarborough and York.

NRCFA Mission	To provide fun, positive, safe & inclusive football across the communities of Teesside & North Yorkshire.
NRCFA Vision	The vision of North Riding FA is to make football a game for everyone.
NRCFA Values	Excellence, Community, Making a Difference, Passion, Accountability.

## VOLUNTEERING AS CHAIR OF THE INCLUSION ADVISORY BOARD

The North Riding FA Inclusion Advisory Board is responsible for agreeing and overseeing the strategic priorities of the business in relation to equality, diversity and Inclusion.

The Main Board consists of nine Directors who are appointed following an open recruitment process, with the exception of the company Chief Executive who sits In an Ex-Officio capacity. Board Meetings are usually held at the County FA Headquarters in Stokesley and via Microsoft Teams, generally taking place at six-week Intervals throughout the year.

For more Information on our Board and staff members please visit [www.northridingfa.com](http://www.northridingfa.com)

Board Members are paid travel expenses at the rate of 45p per mile in accordance with the Association's Expenses Policy.



## THE ROLE

## WHAT CAN WE OFFER?

## SAFEGUARDING

NRCFA is committed to safeguarding children, young people and adults at risk. The successful candidate may be required to undertake a Disclosure and Barring Service (DBS) check through the FA DBS process.



## ROLE PROFILE

Job Title:

Reports to:

Job Purpose (S):

Direct Reports:

Location:

Working Hours:

Contract Type:

Salary:



## RESPONSIBILITIES



## PERSON SPECIFICATION

### Qualifications

Essential	Desirable

### Skills

Essential	Desirable

### Knowledge and Experience

Essential	Desirable



Enhanced DBS check required?

Clean, Full Driving License?

☐

YES

☐

NO

The job holder will be expected to understand and work in accordance with the values and behaviours described below:

NORTH RIDING FA VALUE	BEHAVIOURS
PASSION	• Love the game, be proud of what we do and have a sense of purpose
EXCELLENCE	• Provide and promote the highest standards
MAKING A DIFFERENCE	• Create and provide opportunities to make football better
ACCOUNTABILITY	• Take responsibility for our actions and always aim to act in the best interests of football
COMMUNITY	• Be inclusive and provide opportunities FOR ALL

## HOW TO APPLY

Complete the application form via the link below:

Applications must be submitted by no later than:

The application form cannot be saved so we recommend completing in a word document prior and transferring to the application form ahead of submission.

We would be grateful if candidate could also complete and return the Equality and Diversity Monitoring form below. Please note that completing this form is entirely voluntary.



## SELECTION PROCESS

Shortlisted applicants will be contacted no later than:

Interviews will be held during the week commencing:

If required, second interviews may be held in order to determine the most suitable candidate for this role.

If you have any queries regarding the role, please contact: