

**Advertisement:
Board Safeguarding Champion
Non-Executive Director/Trustee**



A THRIVING LOCAL GAME

**SUFFOLK COUNTY
FOOTBALL ASSOCIATION**

Suffolk FA is inviting applications for the position of Board Safeguarding Champion who, as a Trustee of the Suffolk FA Board, will be the Board's strategic lead for Safeguarding.

Role Purpose

- To ensure Suffolk FA maintains its governance and standards in safeguarding, to achieve the best outcomes for children and adults at risk.
- To ensure the Board acts in accordance with legislation, statutory guidance and The FA's Safeguarding Policies and Procedures and any associated guidance including continually demonstrating that the County FA meets The FA's Safeguarding 365 Standard for County FAs.
- To be an active Board member championing a culture that has the best interests of children and young people (under the age of 18) and adults at risk in mind in all decisions that are made.
- To recognise and champion that all children and young people in football and all adults at risk are entitled to the same protection regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity.

Key skills and experience required (essential)

- A child-centred belief system and behaviours.
- Experience of demonstrable and effective governance – and overseeing a strategic approach.
- Experience of working in adult or child safeguarding and/or protection.
- Knowledge and understanding of grassroots or other voluntary activity.
- Awareness and understanding of The FA's Safeguarding Policy and Procedures and The FA's Safeguarding 365 Standard for County FAs.
- Ability to listen effectively.
- Ability to ask probing questions.
- Proven influencing skills.
- Presentation skills.
- Experience of problem-solving.
- Basic IT skills, including Word and email.

Key skills and experience required (desirable)

- Football club or officiating experience.
- Experience of organisational assessments, audits or inspections.
- Experience of being a member of committees or Boards.

Key Responsibilities

- To ensure the County FA always acts in keeping with legislation, statutory guidance and The FA's Safeguarding Policies and Procedures and The FA's Safeguarding 365 Standard for County FAs.
- To ensure the County FA safeguarding responsibilities and accountabilities are embedded in the County FA Strategy, Business Plan, Budget, Risk Register and Operational Plan.
- To ensure the County FA enables and provides relevant safeguarding training for the Board, staff, volunteers and

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- committee and council members.
- To ensure all staff role profiles have safeguarding responsibilities embedded in them.
- To ensure the Board receives and scrutinises information on progress against key areas of work, including the independent assessment reports, risks and challenges.
- To ensure all volunteers are aware of and comply with The FA's Safeguarding 365 Standard for County FAs' requirements.
- To check and challenge to ensure that the interests of children and young people are paramount in all County FA activities and the best interests of adults at risk are given due consideration.
- To use the whistle-blowing policy if any concerns are not fully addressed by the County FA or the Board.



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As a Trustee you will

- Serve as a Trustee of the Board of Trustees and actively participate in its strategic management.
- Execute the responsibilities of a Company Director and Trustee in accordance with the Companies Act (2006), the Charities Act (2011) and other relevant legislation.
- Ensure the effective implementation of Board decisions by the CEO and staff, monitoring the effective management and delivery of Suffolk FA's strategic aims and objectives.
- Promote equality of opportunity throughout Suffolk FA.
- Safeguard the interests of the Membership and stakeholders of the Association.
- Oversee the management of risk to the Association.
- Develop and maintain an effective corporate governance structure.
- Contribute to constructive debate on all Board matters.

Selection Criteria

Suffolk FA is committed to creating a Board of diverse skills, experiences and backgrounds who can add value to the game and our activities in Suffolk.

It is essential that applicants have significant knowledge and experience of operating at a strategic level and equally bring a breadth and depth of knowledge or experience in safeguarding matters. You will need to be able to think strategically and have the capacity to guide the implementation of local safeguarding strategies. You will need to be an advocate of the role of football within safeguarding children, young people and adults at risk with a proven ability to work collaboratively and challenge constructively.

We are an equal opportunities employer and positively encourage applications from suitably qualified and eligible candidates regardless of sex, ethnicity, disability, age, sexual orientation, gender identity, religion, and belief.

How to Apply

To apply please provide a CV together with a covering letter explaining your interest and why you feel your experience is suitable for this position.

Applications should be addressed to:
Mr Richard Neal, CEO of Suffolk FA – richard.neal@suffolkfa.com.

Closing date: 12:00 on Friday 29th December 2023.

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