**Referee Course Sign Up 2025/26**

Thank you for expressing your interest in undertaking the Basic FA Referee Course with Surrey FA. We look forward to getting you onto a course as soon as possible. To ensure we maintain our high standards within Surrey, alongside meeting our Safeguarding regulations, we are mandating all officials complete the Pre Course ‘Safeguarding for All’ & ‘Laws of The Game’ online module prior to being given the booking links to get onto a course.

**Please note the following before proceeding;**

* You must have a home address within Surrey to attend a course with Surrey FA
* The steps must be followed carefully in order to complete this process correctly
* We will contact everyone who has completed the steps correctly with links
* If you are booking on behalf of a child, please ensure the steps are completed on their FAN
* Failure to complete the steps on the correct FAN, means they will have to be redone
* You must be 14 to attend an FA Referee Course

**Step 1 – Locating your FAN**

* In order to gain a Referee qualification, you must have a FAN (FA Number). This is to hold all qualifications, access FA systems and allow you to complete the pre course learning. **If you have been involved in football at any affiliated level, you will already have a FAN**, please do not make another FAN as this will create more issues.
* Everything you do from now on with regards to completion of The FA Referee Course is on your own FAN and not anyone else’s.
* Every candidate, even those aged 14 or 15, requires access to their own email address (It would be advisable for candidates to create a dedicated refereeing email address for ease and professionalism, but that is not compulsory.)
* To see more details regarding FANs or to Find your FAN, please click here - [FA Number (FAN) : FA Support Portal (thefa.com)](https://help.thefa.com/support/solutions/folders/7000017862)
* You must have the candidates email on their FAN in order to log into FA systems, you can add a FAN here - [How to add a email address to a 14- 16 year old linked FA Account : Grassroots Technology](https://grassrootstechnology.thefa.com/support/solutions/articles/48001232079-how-to-add-an-email-address-to-14-16-year-old-s#:~:text=How%20To%20Add%20An%20Email%20Address%20To%2014-16,will%20need%20to%20be%20their%20own%20email%20address.)

**Step 2 – Completing the Pre Course Modules**

* As mentioned above, it is important all of these modules are completed on the Candidates FAN. If they are not, the participant will not be able to attend the course. We cannot transfer qualifications between FANs, they would have to be redone if done incorrectly first time.
* Online Laws of the Game - [Course: Guide to the Laws of the Game (thefa.com)](https://falearning.thefa.com/course/view.php?id=1804)
* FA Safeguarding For All - [Safeguarding For All | England Football Learning](https://learn.englandfootball.com/courses/safeguarding/safeguarding-for-all)

**Step 3 – Getting onto an FA Referee Course**

* Once all of the above has been completed, please complete this Expression of Interest Form here – **https://forms.office.com/e/qLKqMpD498**
* When it asks for participant FAN, it must be the Participant FAN, not parent, this will invalidate your submission
* We will verify everyone on the Expression of Interest form, and only send the booking links to those who have correctly completed the steps
* It is very important the form is filled correctly for the participant and not anyone else as the qualifications will only show on the correct FAN
* If we find that the FAN on the Expression of Interest has not completed the pre course requisites, we will delete the submission.

**Step 4 – Booking on…**

* If everything above has been completed correctly, we will send you a booking link, so please make sure the email address’ provided for both participant and parent are checked regularly
* The FA Referee Course comes with a fee of £160, please note, you will receive match fees when refereeing so paid for your service.
* You will be charged if booked onto correctly and we will make contact as soon as the course is fully booked with further details

**Step 5 – Post Course details**

* After completing the 11 hours face to face element across 2 days, you will be a trainee referee. **You will be tasked with completing 5 games within 6 months of the course to become a qualified Referee**.
* **We will also hold quarterly New Referee Online CPDs, it is mandatory to complete 1 of these, within 6 months of completing your course**. These will go over any issues you may have experienced and how we can support you.
* Please note if you are doing this for DofE, you must complete the course, 5 games and online CPD before we can sign it off.