

The Surrey FA Youth Forum is a group of young aspiring leaders, aged 16-24, who create inclusive opportunities to amplify the voices of young adults in local football. We have a unique and exciting opportunity for you to apply as Chair to our Youth Forum.

# WHERE?

Hybrid. Occasional trips to Surrey FA HQ at Meadowbank Football Ground, other events in Surrey and homeworking.

## **WHAT?**

- Member of our Surrey FA Board
- Chair and lead our Surrey FA Youth Forum
- Set objectives and work towards them with the Youth Forum
- Produce a business plan with the Youth Forum
- Promote young adults' achievements, opportunities and perspectives
- Participate in induction, training and development
- Maintain a relationship with The FA National Youth Council and contribute to matters concerning young people in Surrey
- Produce emails, documents and communications on Microsoft Suite

## TIME?

Attendance to six Surrey FA Board meetings per year. Each meeting typically two hours.

Attendance to up to six Youth Forum meetings per year. Location, various (agreed by the Youth Forum). Dates agreed upon recruitment at the start of each football season (September)

# **BENEFITS?**

- Leadership experience to enhance your CV
- Managing a Youth Forum of 9 number of members
- Access to and working alongside senior leaders on the Board of Directors
- Early exposure to corporate skills, such as: Strategy planning, policies and budgeting
- Expenses and accommodation to events paid for (upon pre-approval)

Please note, this is a voluntary role and you must be aged between 16 to 24 to apply.

## WHO?

We're looking for someone who is collaborative, ambitious, respectful and drives excellence.

We would like someone who is willing to develop themselves professionally, in areas such as: teamworking, communication, relationship management, decision making, time management, constructive feedback and inclusive leadership.

An enhanced DBS check will be conducted upon recruitment. A driver's licence is beneficial.