

# Sussex County FA Youth Council - APPLICATION PACK

*Help us develop young people's involvement within football*

**We are delighted to announce that we are now recruiting for our Sussex County FA Youth Council 2019-20.**

We are looking for 10 to 15 young people between the ages of 16 to 24 from all over the county to represent children and young people and to help shape and develop football within Sussex.

The newly formed group will work alongside our Youth Working Committee to inform decision making surrounding young people's involvement within football.

The vision of the Youth Council is to inspire, empower and provide a voice for all children and young people to influence change, and develop a lasting legacy in football.

Recognising diversity and promoting inclusion is a priority for the Youth Council in our efforts to make football a game For All.

Successful candidates will be expected to attend at least 70% of all Youth Council meetings and events that are delivered throughout the year.

The aims of the Youth Council will be drawn from The FA's National Game Strategy and developed from ideas within the team itself. The group will work cohesively to impact upon the number of children and young people participating and volunteering within football, as well as developing a network of young people to effectively deliver specific projects.

All members will be expected to assist in the running of multiple events throughout the year and aid practical delivery where needed.

There are a number of benefits to joining our Youth Council such as experiencing work-related skills that replicate the tasks performed by our staff members, which will help develop your employability and support college or university applications. You will also receive regular Continuous Professional Development opportunities and the opportunity to access The FA Leadership Academy.

Members will receive Sussex County FA branded kit and work alongside a The FA's National Youth Council, which is made up of some of the most talented and passionate young people involved in football across the country.

We have the following Youth Council positions available for application:

- *Vice Chairperson*
- *Projects Officer*
- *Marketing and Communications Officer*
- *Senior Engagement Officer*
- *Referee Engagement Officer*
- *Female Engagement Officer*
- *Disability Engagement Officer*
- *Male Engagement Officer*
- *Coaching Engagement Officer*
- *Engagement Support Officers*

The Sussex County FA take the safeguarding and protection of children seriously and anyone working with us will be required to follow the County FA policy. Due to the nature of these posts, the successful candidates may be required to undertake a Disclosure and Barring Service check through The FA Criminal Records Check process.

Further information about each position can be found in this Application Pack.

To apply please complete and return the Application Pack by email to [Info@SussexFA.com](mailto:Info@SussexFA.com) or post to:

*Youth Working Committee Chairman, c/o Sussex County FA, Culver Road,  
Lancing, West Sussex, BN15 9AX*

**Closing date for applications is: Noon on Friday 26 July 2019**



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## APPLICATION FORM

<b>Name:</b>		<b>Address:</b>
<b>Date of birth:</b>		
<b>FA number:</b> (If Known)		
<b>Mobile number:</b>		<b>Do you have your own transport?</b>
<b>Email address:</b>		
<b>Twitter handle:</b> (If Applicable)		

Job Role	Brief Description	Position applying for (Please Tick)
<b>Vice Chair (VC)</b>	Supporting the Chair with all aspects of running the Youth Council (YC) and leading the team. Standing in for the Chair whenever needed while sharing responsibilities to develop the team and steer the direction of the YC. To develop the annual delivery plan and associated targets in collaboration with the Chair, YC team and the Sussex County FA. <b>Reports to Chair.</b>	
<b>Projects Officer (PO)</b>	To lead the planning and delivery of all YC projects and to help create, support and connect with a network of children and young people in football across the county. This person needs to be organised and confident when working with and leading the team on various projects/events. <b>Reports to Chair/VC.</b>	
<b>Marketing and Communications Officer (MCO)</b>	Leading the delivery of marketing and communications for the YC. Responsibilities include running and growing the YC social media, leading the creation and promotion of various advertisements. Interacting with YC / Sussex County FA partners and people across the county. Overall raising the profile of young people in Sussex football. This person must be confident with social media and marketing tools. <b>Reports to Chair/VC.</b>	
<b>Senior Engagement Officer (SEO)</b>	Leading the Engagement Team across all areas of the YC. Focusing on new and innovative ways the YC can engage young people. Further responsible for performance management of the team to support the YC successfully engaging young people across Sussex and ensure all work is carried out. This person needs to be both a confident and creative leader in a senior position and comfortable with deadlines/targets. <b>Reports to Chair/VC.</b>	
<b>Referee Engagement Officer (REO)</b>	Support the delivery and development of young people who are engaged in our referee specific programmes. Growing the number of young people who are involved with officiating. Promoting awareness and raising the profile for all current and potential referees. This person must have good knowledge surrounding the challenges facing young Referees. <b>Reports to SEO.</b>	
<b>Female Engagement Officer (FEO)</b>	Support the delivery and development of young people who are engaged in our female specific football programmes. Growing the number of young females that are involved in the game. Promoting awareness and raising the profile For All. This person must have a good understanding of Female football in Sussex. <b>Reports to SEO.</b>	

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<b>Disability Engagement Officer (DEO)</b>	Support the delivery and development of young people who are engaged in our disability specific football programmes. Growing the number of disabled individuals that are involved in the game. Promoting awareness and raising the profile For All. This person must have a good understanding of disability football in Sussex. <b>Reports to SEO.</b>	
<b>Male Engagement Officer (MEO)</b>	Support the delivery and development of young people who are engaged in our male specific football programmes. Growing the number of young males that are involved in the game. Promoting awareness and raising the profile For All. This person must have a good understanding of male football in Sussex. <b>Reports to SEO.</b>	
<b>Coaching Engagement Officer (CEO)</b>	Support the delivery and development of young people who are engaged in coaching and leadership. Growing the number of coaches that are involved in the game. Promoting awareness and raising the profile For All. This person must have a good understanding of coaching. <b>Reports to SEO.</b> <ul style="list-style-type: none"><li>• Essential - FA Level 1</li><li>• Desirable - FA Level 2 / UEFA B</li></ul>	
<b>Engagement Support Officers (ESO's)</b>	Supporting all members of the engagement team with tasks, projects and new ideas that will assist in engaging young people in all areas of Sussex football. These people must be creative, adaptable and enthusiastic. <b>Reports to SEO.</b>	

Please indicate the position you wish you apply for (1<sup>st</sup> choice) as well as one reserve position in the table below:

<b>1<sup>st</sup> Choice</b>	
<b>2<sup>nd</sup> Choice</b>	

## PERSONAL STATEMENT IN SUPPORT OF APPLICATION

Please provide an overview of why you want to represent the Sussex County FA Youth Council.  
(Maximum of 200 words)

## SKILLS AND EXPERIENCE

Please provide an overview of the skills and experience you have that make you suitable for the selected position.  
(Maximum of 200-300 words)

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**Please identify how you intend to develop both yourself and others as part of this experience and summarise why you made this choice** (Maximum of 200-300 words)

**Please outline how this post fits in with your long term career goals and the personal interests you may have** (Maximum of 200-300 words)

Please return the Application Pack by email to [Info@SussexFA.com](mailto:Info@SussexFA.com) or post to:

*Youth Working Committee Chairman  
c/o Sussex County FA  
Culver Road  
Lancing  
West Sussex  
BN15 9AX*

**Closing date for applications is: Noon on Friday 26 July 2019**

Thank you for taking the time to complete this application.

Please note that no late applications will be considered.