



Minutes of the Annual General Meeting of the Wiltshire County Football Association Limited, held at Green Lane on Thursday 8th June 2023 at 19:00.

Present: Mr Clive Archer (Chairman of the Association) presided over the meeting. In attendance was Mr Jon Dennis (Senior Independent Director) and Mr Oliver Selfe (Chief Executive Officer). There were 25 members present.

23/01 Chairman's Address: The Chairman thanked everyone for attending tonight.

23/02 Apologies for Absence: The Chairman reported that he had received apologies from 20 Members.

23/03 Welcome by the President: Mr Paul Fox was unavailable to attend the meeting in person, however provided a statement in advance of the meeting which was read to the members by the Chairman. Mr Paul Fox congratulated some of the Wiltshire based teams on their successes this season including.

- Chippenham Town for reaching the second round of the FA Cup.
- Corsham Town for reaching the semi-final of the FA Vase.
- Bemerton Heath Harlequins for gaining promotion to the Southern League South.
- Westbury United for winning the Professional Shield and consolidating their position in the Southern League. The final was again played at the County Ground and thanks was passed to Swindon Town for their continued support of Wiltshire football.
- Downton FC for retaining the Senior Cup. A tremendous achievement.
- All Wiltshire FA County Cup winners and those clubs who have won trophies this season in their respective leagues.

Paul Fox thanked long serving and valuable members of staff, Emma Cottier-Small and Mark Young who left the company during season 2022/23.

Paul Fox thanked the current Wiltshire FA team for their hard work and commitment during the season.

23/04 To pass minutes of the previous Annual General Meeting of the Wiltshire County FA Ltd: The minutes of the 2022 meeting were agreed.

23/05 To receive Directors Report and Accounts: The accounts have been prepared by Charlton Baker Accountants for the year ending 30th June 2022. There were no questions on the accounts and all present voted in favour to approve the accounts.

Jon Dennis provided a summary of the company's financial performance during season 21/2022. Highlights included,

The financial accounts for the year ending 30 June 2022 reveal that the County FA remains in a healthy financial position, with a strong balance sheet.

The business made a small loss for the year of £4k. This is in line with budget expectations and will be recovered in the years to come.

Notable highlights include revenue increasing by approximately £120k to £566k, which was driven by football opening post covid. More activity at Green Lane (both primary spend and secondary spend) and a return of spectators at County cups finals, and training courses restarting.



Direct costs increased (to normal operational levels) around catering, cup finals, and KPI delivery, and operational costs increased by modest amounts relating to site repairs, travel costs and temporary staff costs whilst we stabilised the business following some staff changes.

The net effect is that a small loss is recorded.

Utilisation of the Green Lane site has risen to a new high and the footfall on the site has correspondingly increased.

We have recently managed to promote key staff from within the business to continue the great work we are doing.

23/06 CEO Update

A copy of the AGM strategy report was included in the pre-meeting pack, which was sent to members and downloadable on the website.

Oliver Selfe and Lyndon Taylor provided an overview of the Wiltshire FAs performance against the objectives contained within the company strategy.

Oliver Selfe and Lyndon Taylor highlighted that 12 of 14 FA funded KPIs have been achieved this season. Disabled football participants is the only target that was not achieved, together with quality grass pitches, however the latter is a four-year target.

The presentation has been uploaded on the Wiltshire FA website for members to view.

In summary, the Wiltshire FA has had a superb season and has reached the majority of the FA agreed KPIs.

Oliver Selfe and Lyndon Taylor highlighted the priority focus areas as we enter into the final year of the current strategy. These include,

- Disability football
- Creation of the new grassroots football strategy 2024-27.
- Code of Governance 2.0
- CWO training and development
- New 3G pitches as highlighted in the LFFP

Oliver Selfe highlighted that a new grassroots football strategy for Wiltshire will operate from 1st July 2024 until the 30th June 2028. Oliver Selfe highlighted that consultation on the new strategy will commence in July, with draft plans being submitted to The FA in April 2024.

23/07 FA Representative Report

Terry McCosh provided an update on his season as FA Representative

Attended 5 x FA Council meetings (final one July 12th)

Terry McCosh and Ollie Selfe have been meeting prior to FA Council meetings to discuss agenda and ensure Wilts FA interests are taken into account (INC Cost of living, behaviour, heading trial, referee retention, IT CSAT).

Terry McCosh provided an overview of the following areas.

Highlights:

Football Governance (White paper)
Review of Euros in England (the final)
Submission to host next Euros
Progression of the Women's professional game

FA Chair elected to FIFA (as VP) Debbie Hewitt becomes the first ever female FA Vice-President
Major restructure of the FA Council is in progress.
Wilts FA (held in high regard. Code of Governance and Youth council)



Future topics:

Participants behaviour (initiative to be published soon)

Affiliated Associations Committee

3 x meetings, 4th later this month

Personal Highlights:

Code of Governance (Wiltshire FA praised for being the first County FA in England to achieve the standard.

Listening to the review of the Strategy/Operating model

IT & Digital reports

Learning & Development

State of Play (staff survey)

New Team Affiliation model

Season 2023/24 will be Terry McCosh 3rd year in the role.

23/08 Appointment of accountants

The members voted in favour of continuing to use Charlton Baker accountants for season 2023/24.
All in favour with none against.

23/09 Recognition of Honorary Members: The Chairman recognised the following Honorary Members.

Colin Kennerson

Nadar Valley Football League

The 2022/23 Grassroots Award winners.

23/10 Place of the Next Annual General Meeting: The next Annual General Meeting will be scheduled for Green Lane Devizes on Thursday 6th June 2024 at 7pm.

23/11 Any Other Business: There was no further business raised.

23/12 The Chairman closed the annual general meeting and thanked everyone for attending. The meeting closed at 8.15pm

Minutes of the Annual General Meeting of the Wiltshire Football Benevolent Fund 8th June 2023

Mr Ian Hibbard chaired the meeting.

Good evening, everybody, welcome to the AGM of the Wiltshire Football Benevolent Fund for season 2022/23.

For those of you who don't already know, the Fund is a Registered Charity regulated by the Charity Commission and administered by a Board of Trustees which provides support to any member of the Wiltshire Football Association who suffers proven financial hardship through injury sustained whilst partaking in an officially organised football activity.

There are six Trustees of whom three are elected by the clubs, and for the past year were represented by John Gingell of Corsham Town on his own until Terry McCosh of Chippenham Town Youth and Peter Wallis of Bromham generously came forward to make up the required number failing a distinct lack of interest by the general club membership.



Bearing that in mind, I am pleased to report that all three are prepared to continue next season and therefore recommend that they be accepted en bloc now rather than spending unnecessary time later in the meeting unless anyone from the clubs raises objections or wishes to propose alternative members.

Members agreed.

The other three Trustees used to be appointed by the now defunct Wiltshire Football Association Council but since the beginning of the year was by the Joint Football Services & Football Development Committee which superseded it following a change to the County FA's Articles.

This purely administrative alteration has been accepted by the Charity Commission in accordance with their Rules.

Keith Cooper, Tina McCosh and I, Ian Hibbard acting as Secretary and Treasurer, filled these positions last year and have agreed to continue if it is the Joint Committee's wish.

Members agreed.

Whilst these appointments should really wait until the first meeting later in the year, I am just wondering if it could take place now Chairman as there are probably enough members in attendance here this evening to make a decision.

Members agreed.

The Trustees met just once last year when a grant of £1000 was made to a self-employed builder to assist with mortgage payments who sustained a very nasty compound injury to his leg when stretching to reach a ball with no contact from an opponent and which left him unable to work without any income for at least 3 to 4 months.

This type of incident does cause concern by illustrating the difficulties and risks which self-employed players are exposed to when, in this particular case, the individual is believed to have chosen to pay the lowest premium of available accident injury insurance.

Cash in the bank account at the start of the year amounted to £4707.33 which was supplemented by income of £114 as voluntary donations by member clubs at the time of affiliation and disclosed to the Charity Commission in my Annual Return. Expenditure was £1000 as previously referred to which leaves a balance in the account of £3821.33.

The Fund will cease to exist in a few years' time if expenditure continues to outstrip income unless additional support is forthcoming.

We do not have either the capacity or expertise to raise funds in the way in which much larger institutions undertake such ventures at no doubt to considerable further costs to themselves.

It could well be argued that a grant of a four-figure sum is excessive and that smaller amounts would lead to an increase in the Fund's lifetime, but then again of what practicable value would, for example, £100 be to someone defaulting on rent or mortgage repayments and risk losing the roof over their heads?

With that thought in everyone's minds I conclude my report for the season 2022/23 and wish you all a pleasant summer break which as usual will not be too far away from football.

Ian Hibbard
Secretary/Treasurer
Wiltshire Football Benevolent Fund

The meeting concluded 8.30pm